TAKE OFF
Freestanding

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Take Off Freestanding

table of contents

Installation guide

LW556-A-REV.05-2018

metal legs positioning

4" ROUND TUBULAR METAL LEG W/WITHOUT BASE PLATE

• Use position marks.

(1) LEG W/WITHOUT BASE PLATE
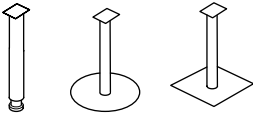
2½" SQUARE TUBULAR LEG

• Use position marks.
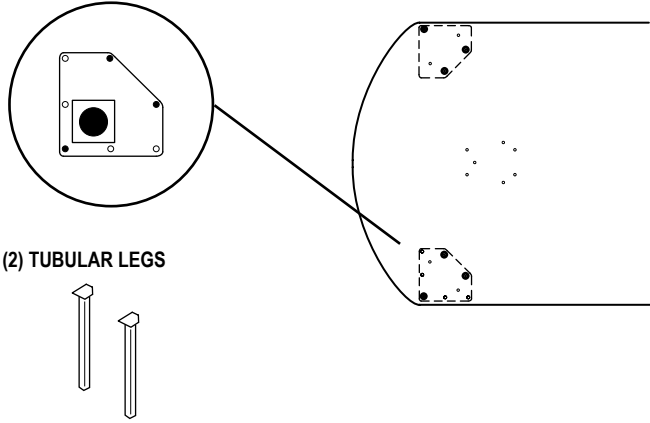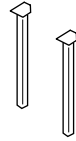
(2) TUBULAR LEGS

2½" ROUND TUBULAR METAL LEG

• Use position marks.
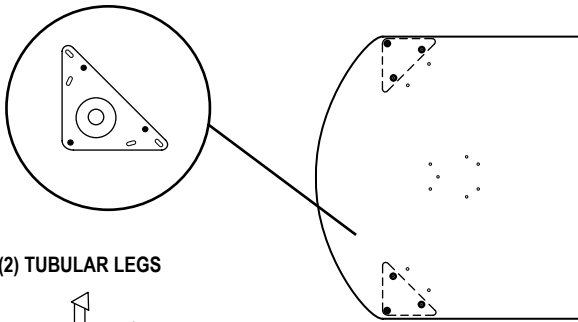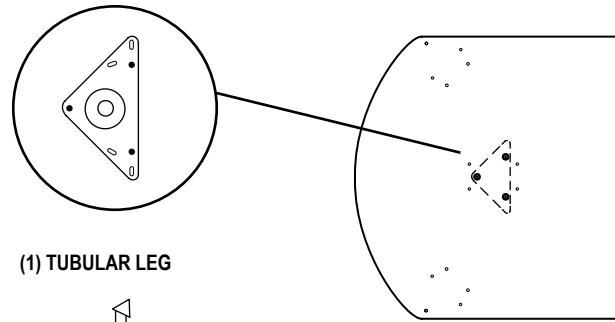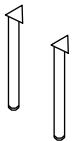
(2) TUBULAR LEGS

(1) TUBULAR LEG

DOUBLE "O" TECHNO BASE

• No position marks for this leg.
• Place leg at ³⁄₁₆" at the end of the table.

³⁄₁₆"
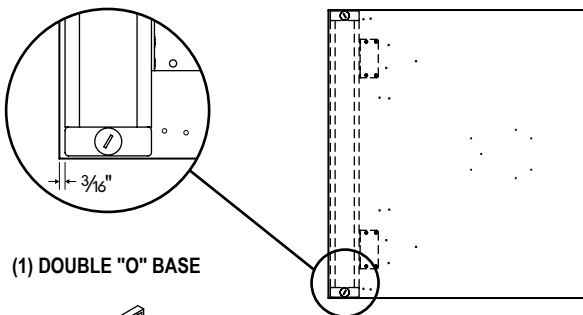
(1) DOUBLE "O" BASE
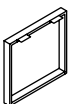
FOLDED METAL CORNER LEG

• Use position marks.
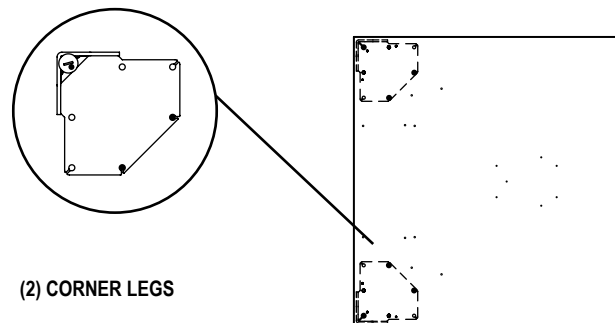
(2) CORNER LEGS
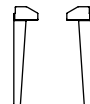
angled legs positioning

ANGLED LEGS (METAL OR WOOD)

• Use positin marks.
• Legs can be positionned at 45° or in parallel.

(2) ANGLED METAL LEGS

LEGS AT 45°

(2) ANGLED METAL LEGS

LEGS IN PARALLEL

(2) ANGLED WOOD LEGS

LEGS AT 45°

(2) ANGLED WOOD LEGS

LEGS IN PARALLEL
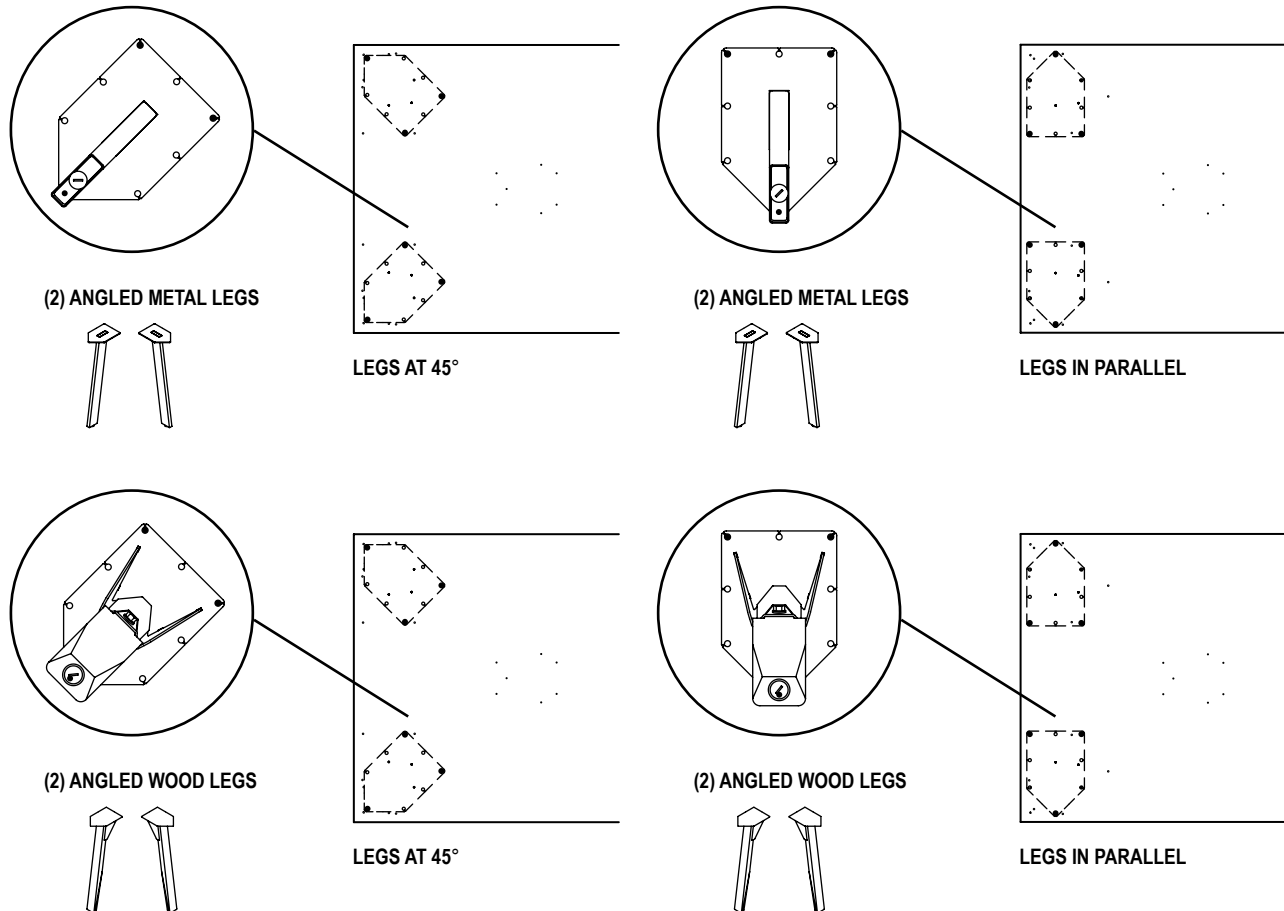
monolithic laminate base positioning

POSITIONING

• Center monolithic leg under the table.
• Position leg at 9" from the side.
• Screw in place.

MONOLITHIC LEG

X

9"

X
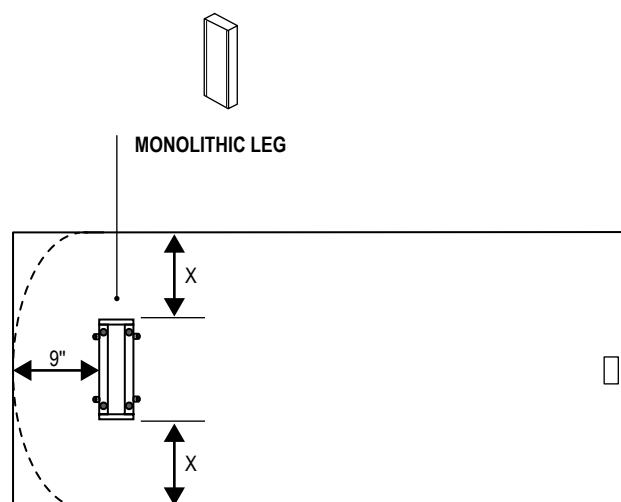
S-T tables

table with combined material, perforated or open metal end panels assembly

STEP 1

END PANELS

• Attach the end panels to the modesty panel with self-tapping screws.
  Use position marks located on the tubular metal of the end panels.

SELF-TAPPING SCREW

TUBULAR METAL

**MARKS POSITION
ON THE END PANELS WITH
TUBULAR METAL 1" X 3"**

COMBINED MATERIAL, PERFORATED OR OPEN METAL
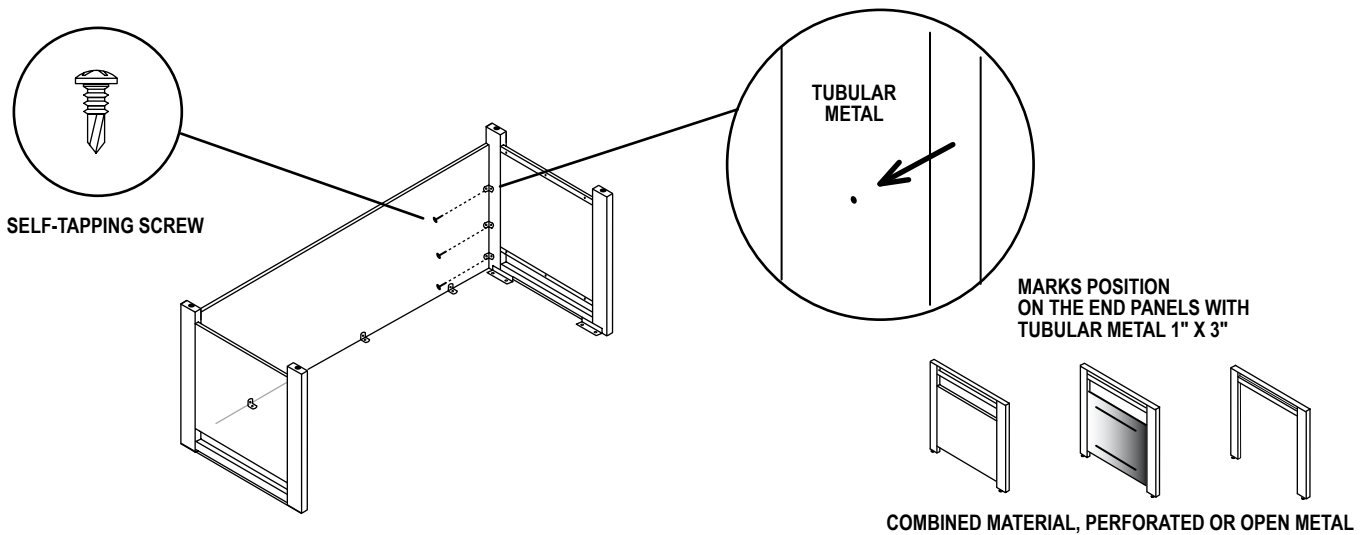
STEP 2

SURFACE (TOP)

• Attach end panels with modesty to the surface using mechanical screws.
• Install levelers.

MECHANICAL SCREW

⚠️ A space between the surface and top of the modesty allows installation of a privacy screen or an accessory bar.

¼" **SURFACE**
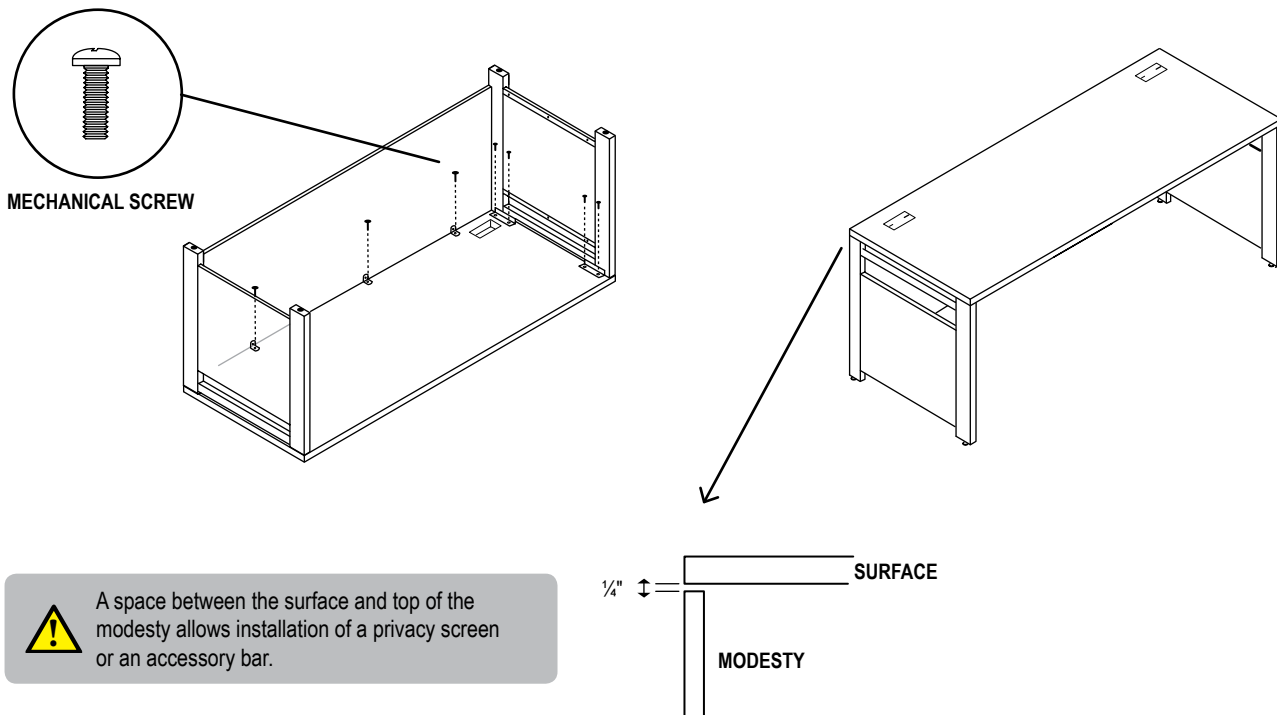
MODESTY

Return and bridge-return

return or bridge-return assembly to a L-M or S-T table

MODESTY AND END PANEL

• Install 2 junction plates under the table.
• Lay the return on the junction plates and screw in place.

• Attach the return or bridge-return modesty to the table using the appropriate
 screws (self-tapping or wood) depending of the type of end panel.

RETURN   **BRIDGE-RETURN**

JUNCTION PLATE

END PANEL

MODESTY
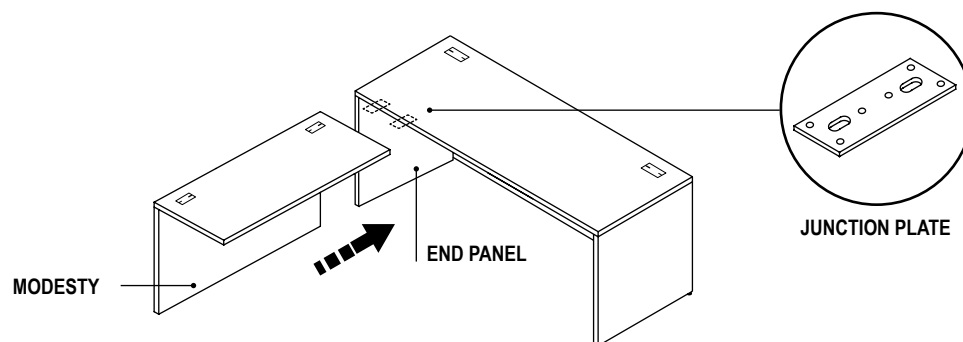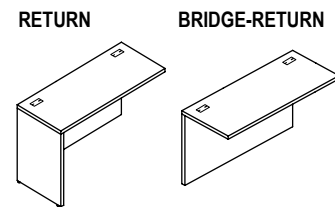
L - M END PANEL
WITH (1") LAMINATE
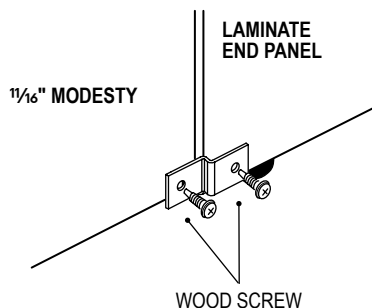
S - T END PANEL
WITH (1" x 3") TUBULAR METAL

LAMINATE
END PANEL

$^{11}/_{16}$" MODESTY

METAL
LEG

$^{11}/_{16}$" MODESTY

SELF-TAPPING SCREW

WOOD SCREW

WOOD SCREW

NYLON RING
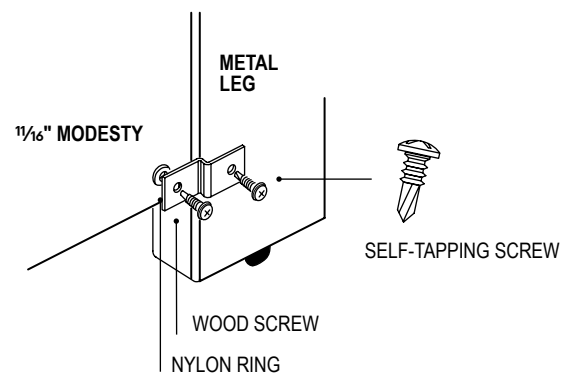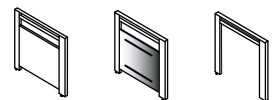
ADJUSTMENT

• To adjust the door tension, turn the adjustment screw.

107°

PIVOT-LIFT DOOR

DOOR

ADJUSTMENT SCREW

Hutches and wall–mounted modules   installation guide
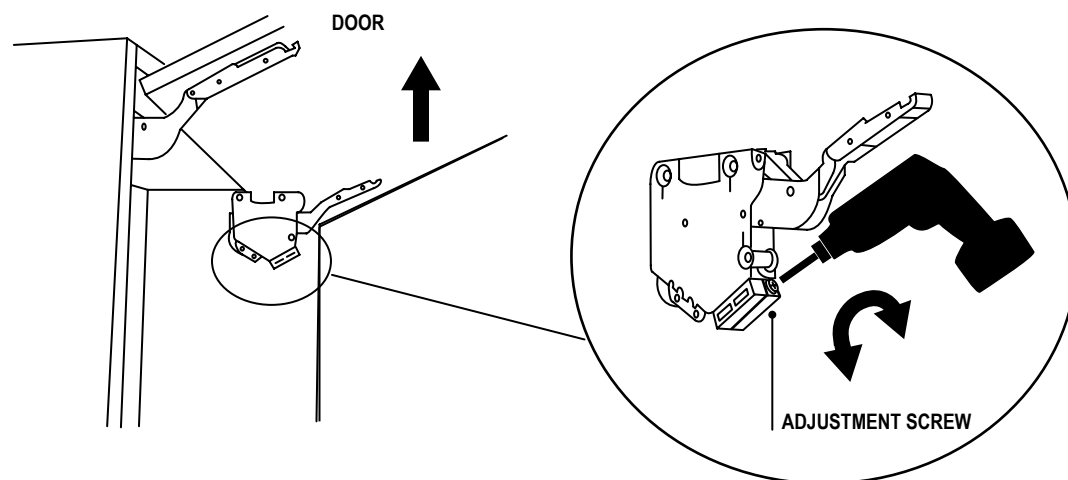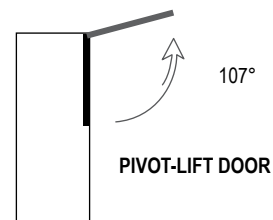
wall–mounted module installation

STEP 1

SUSPENSION RAIL

• Determine the position (height) of suspension rail and install it onto the wall.
  The rail must be 2" lower than the top of the wall-mounted module*.

SUPPORT PLATE

• Install the 3 support plates onto the wall aligned with the adjustment screws
  on the back of the wall-mounted module.

2"
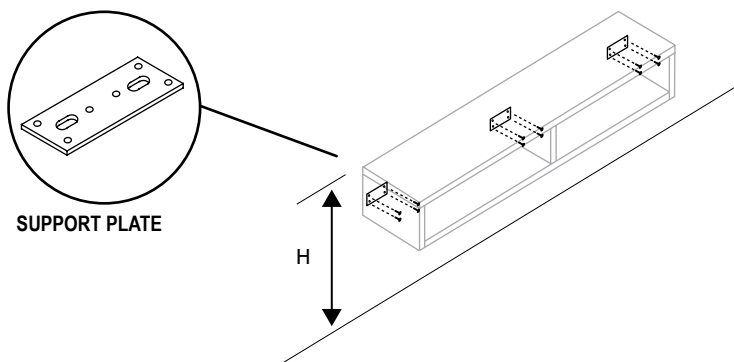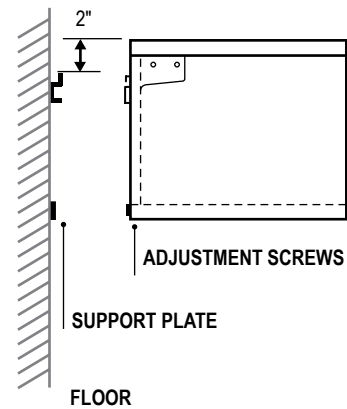
ADJUSTMENT SCREWS

SUPPORT PLATE

FLOOR

SUPPORT PLATE

H

ANCHORING DEVICE

Use the appropriate wall anchoring device depending
on the type of wall. *Screw into a solid, structural beam.

Install the suspension rail with screws at both ends and screws
6" apart along the rail.

6"

SUSPENSION RAIL
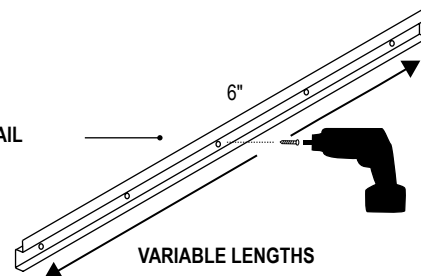
VARIABLE LENGTHS

STEP 2

WALL-MOUNTED MODULE

• Install the wall-mounted module on the rail.
• Use the 2 adjustment screws to set height and level.
• Adjust the module vertically by turning the adjustment screws.

STEP 3

SAFETY SCREW

• Install 1 safety screw at each end of the wall-mounted module
  then install finishing screw caps.
  ** The safety screw increases sturdiness.
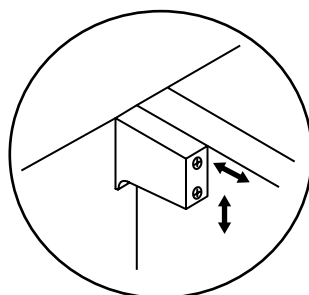
ADJUSTMENT SCREW

TOP screw for FRONT-TO-BACK adjustment
BOTTOM screw for HEIGHT adjustment

SAFETY SCREW **
SCREW CAP

Surface-mounted – S-T layering   installation guide

surface-mounted table installation with an "L" support – long

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STEP 1

END SUPPORT

• Attach the extremity support to the Sierra credenza 23" H.
  The support must be aligned with the corner of the credenza.

EXTREMITY SUPPORT

SIERRA CREDENZA - 23" H.
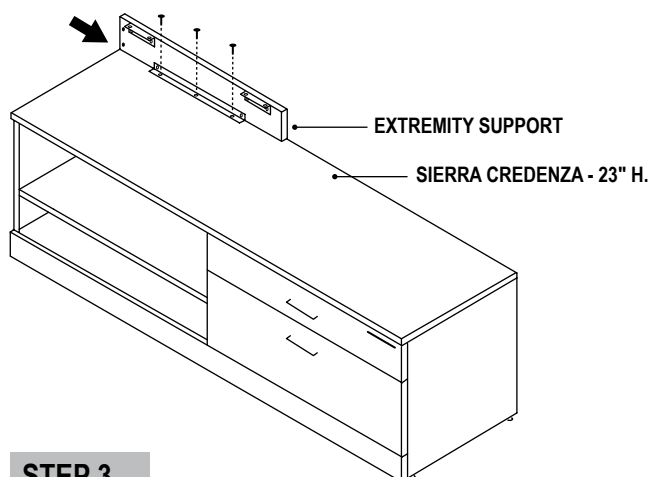
STEP 2

LONG MODESTY

• Attach the modesty to the extremity support.
• Install the modesty onto the credenza.

EXTREMITY SUPPORT

LONG
MODESTY
PANEL
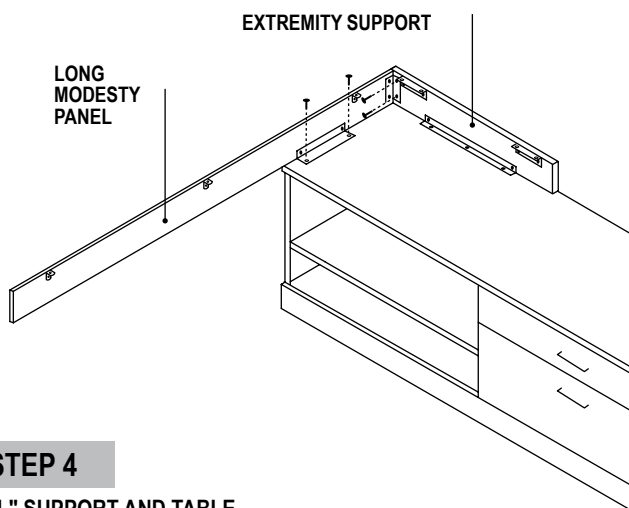
STEP 3

"L" SUPPORT

• Unscrew the mechanical screws from the top of the brackets to
  remove the "L" shape support (modesty with extremity support). The
  brackets must stay attached to the credenza.
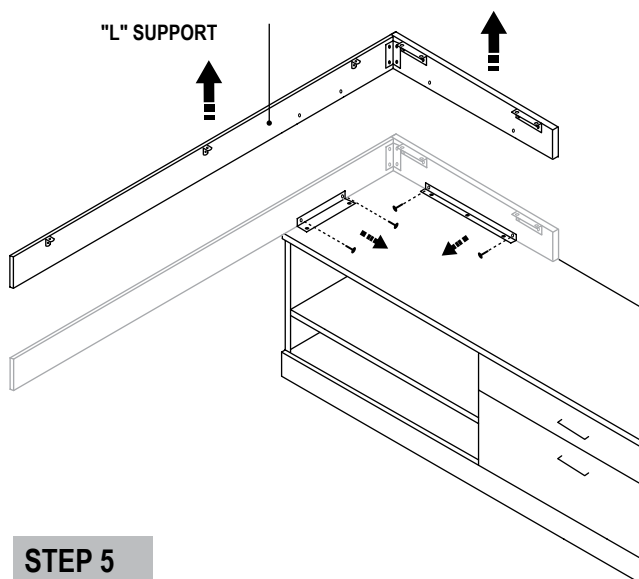
"L" SUPPORT

STEP 4

"L" SUPPORT AND TABLE

• Attach the "L" support to the surface-mounted table.
• Attach the end panel onto the modesty, if applicable.

"L" SUPPORT

SURFACE-MOUNTED
TABLE
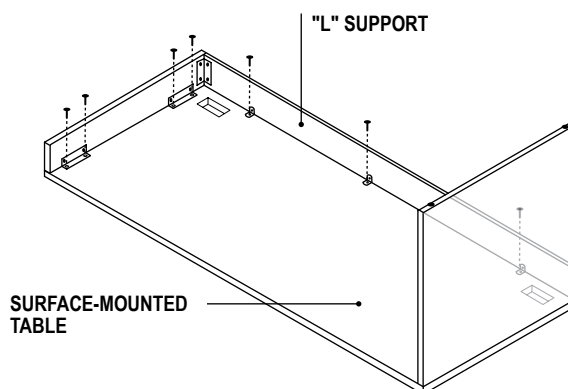
STEP 5

SURFACE-MOUNTED TABLE

• Attach the table to the credenza with mechanical screws.
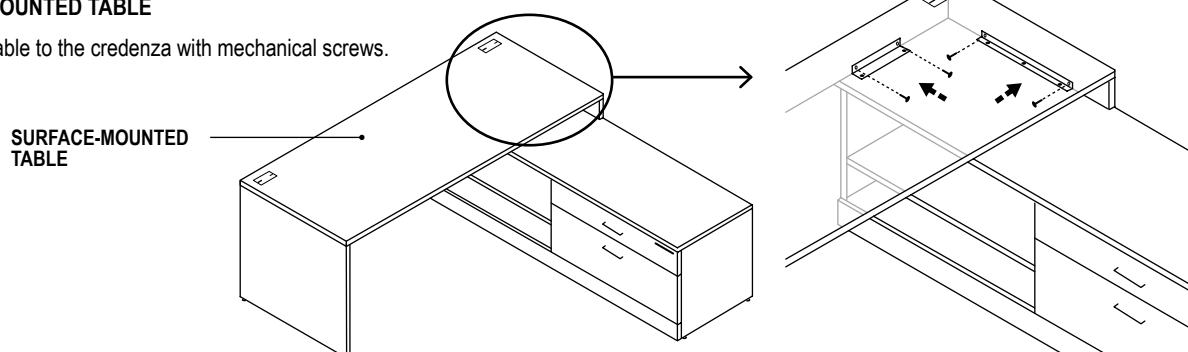
SURFACE-MOUNTED
TABLE

Surface-mounted – S-T layering

surface-mounted table installation with an "L" support – short

STEPS 1 to 5

REFER TO INSTRUCTIONS AND
ILLUSTRATIONS ON PREVIOUS PAGE.

EXTREMITY SUPPORT

**SHORT
MODESTY PANEL**
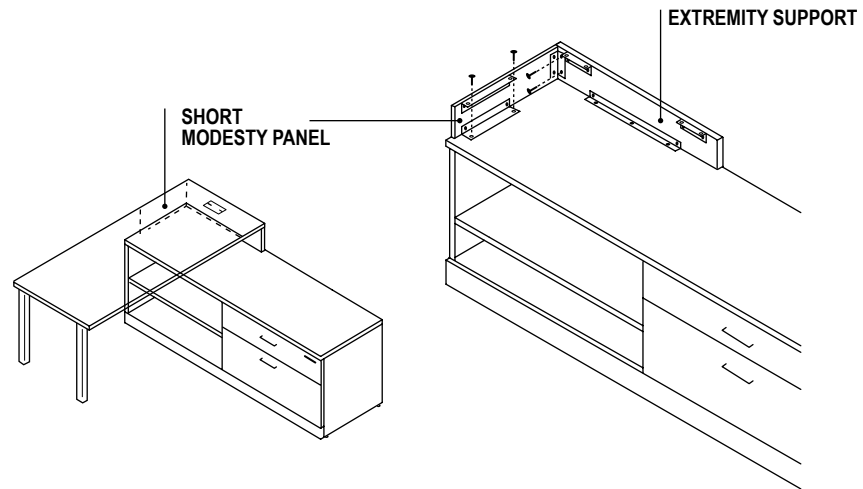
surface-mounted return installation with an "L" support

STEPS 1 to 4

REFER TO INSTRUCTIONS AND
ILLUSTRATIONS ON PREVIOUS PAGE.

STEP 5

SURFACE-MOUNTED RETURN

• Attach the surface-mounted return to the credenza then use the junction plates to attach the table or desk.

JUNCTION PLATE

TABLE or DESK

Surface-mounted – S–T layering

personal storage drawer installation
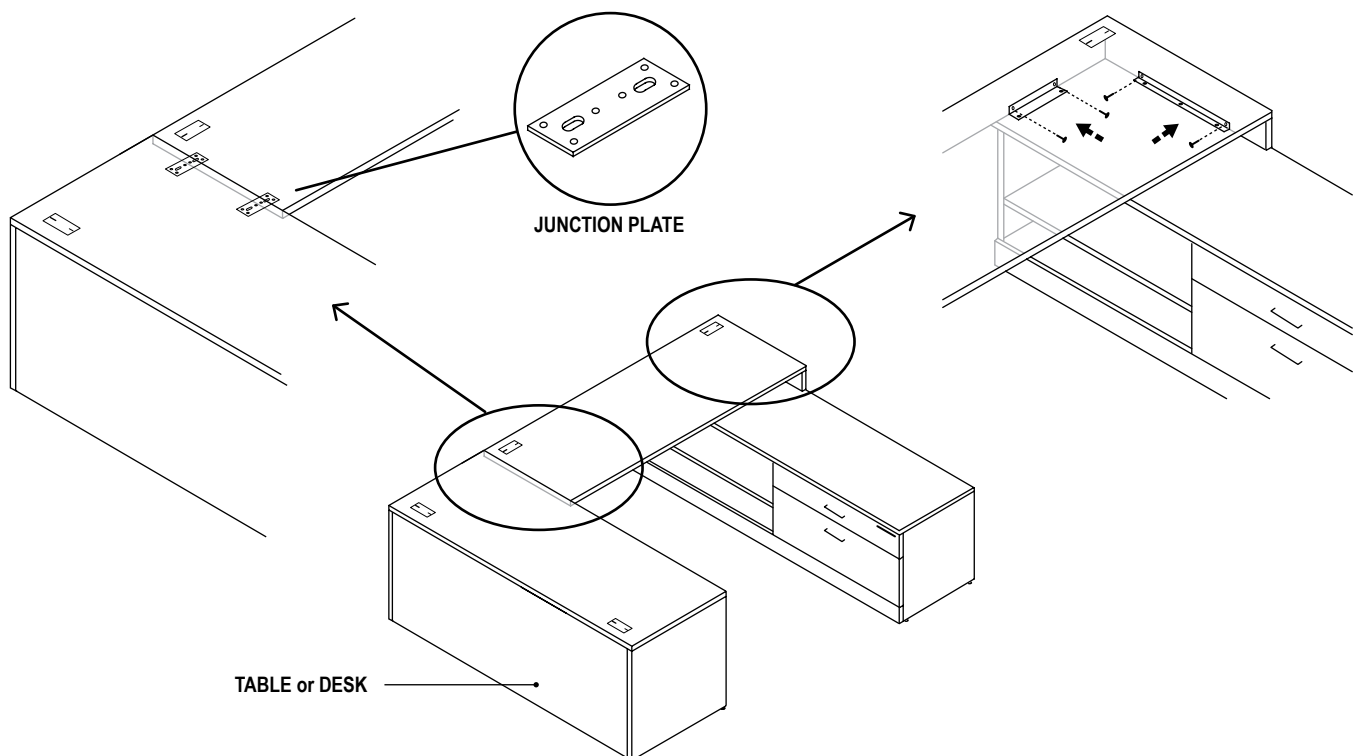
STEP 1

METAL BRACKET

• Adjust the metal bracket so it is pressed against
  the underside of the table surface.

**SURFACE-MOUNTED
TABLE OR RETURN**

BRACKET
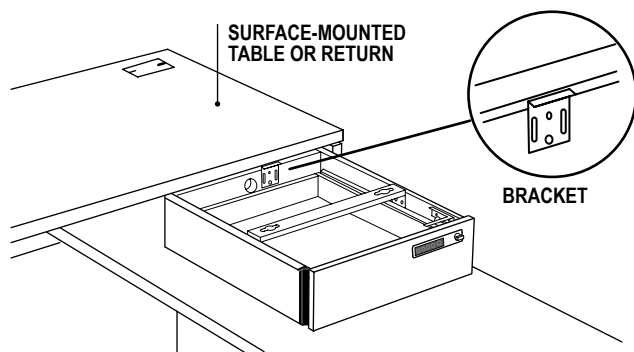
STEP 2

PERSONAL STORAGE DRAWER

• Slide the personal storage drawer under the surface.
  The front must be flush with the front of the table.

**PERSONAL
STORAGE DRAWER**
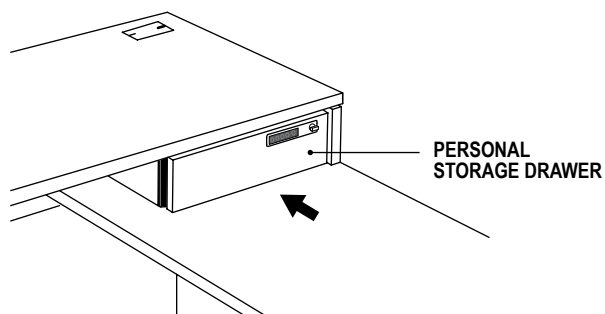
STEP 3

HOUSING

• Remove the drawer from the housing, ensuring that the housing stays in place.
• Screw the housing in place directly onto the credenza.
• Place the drawer back in the housing.
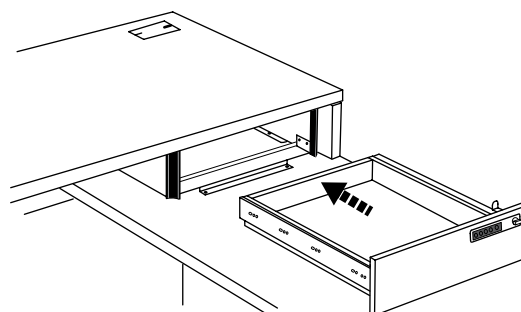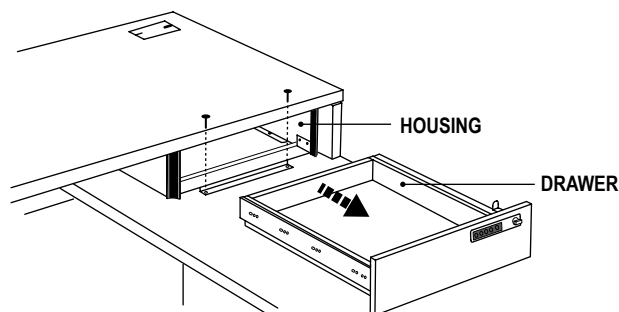
HOUSING

DRAWER

Surface–mounted – S–T layering   installation guide

surface–mounted table installation with adjustable leg and support

STEP 1

HEIGHT ADJUSTMENT

• Verify if support is at the required height.
• If necessary, place the bolts at the required height.

**TABLE HEIGHT ACCORDING
TO THE BOLTS POSITIONS**
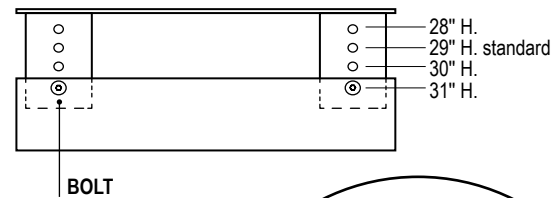
28" H.
29" H. standard
30" H.
31" H.

BOLT

STEP 2

ADJUSTABLE SUPPORT

• Attach the adjustable support onto the surface-mounted table with screws.
• Use position marks under the surface depending on the depth of the
  credenza that will be used (21" or 24" D.).

ADJUSTABLE SUPPORT

Position marks
for credenza 21" D.

Position marks
for credenza 24" D.
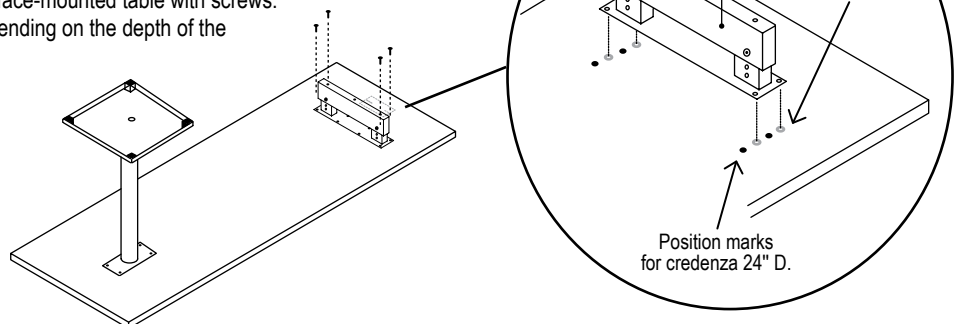
STEP 3

SIERRA CREDENZA 23" H.

• Drill (3) holes ⅜" in diameter through the top of the 23" H. credenza.

HOLE POSITIONS

12" (table 24" D.)
15" (table 30" D.)
18" (table 36" D.)

CENTERED

7½"   7½"
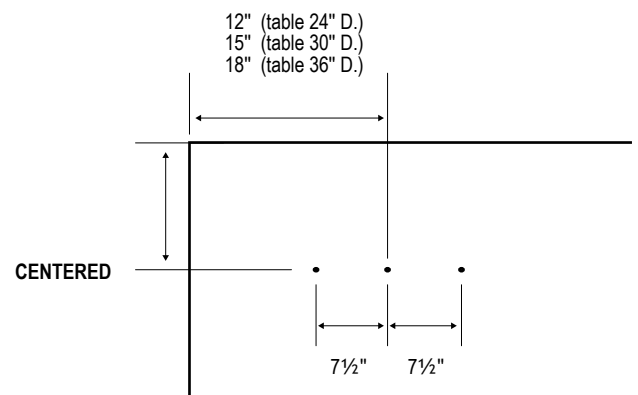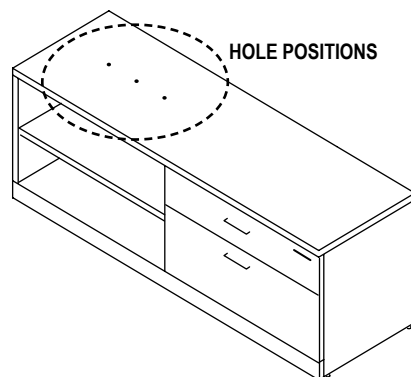
STEP 4

ADJUSTABLE SUPPORT

• Attach the adjustable support onto the credenza
  using the flat head bolts.

BOLT

Shared benching tables – closed/open/with doors   installation guide
base installation
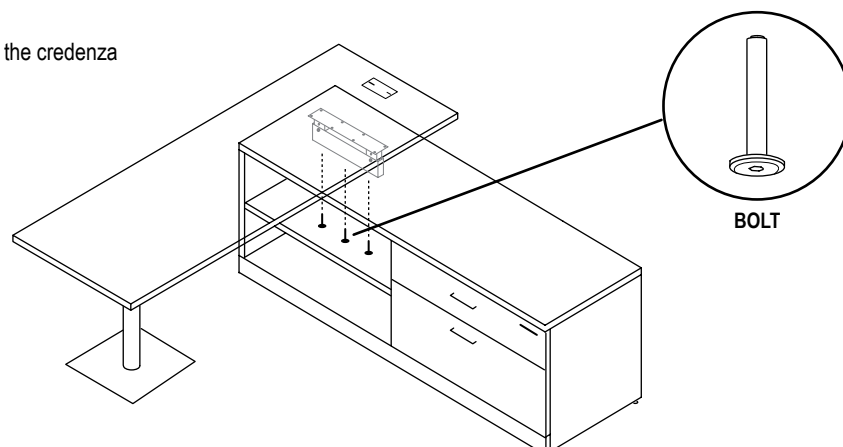
MODESTY AND SURFACE SUPPORTS

• Attach the modesty supports and the surface supports
  onto the legs with screws (using position marks).

⚠ Make sure the holes to install the modesty panels
are on the same side for each of the end panels.

FULL LAMINATE END PANELS

MODESTY
SUPPORT

3 WOOD SCREWS

**LAMINATE RECESSED
MID PANELS**
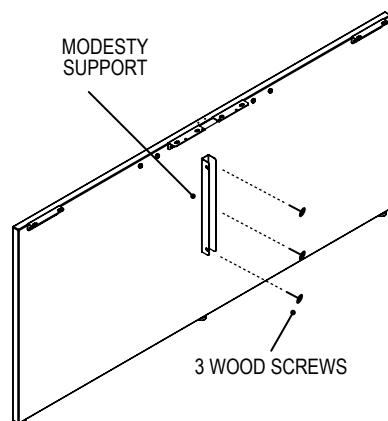
SURFACE
SUPPORT
on both sides

MODESTY
SUPPORT
on both sides

6 WOOD SCREWS
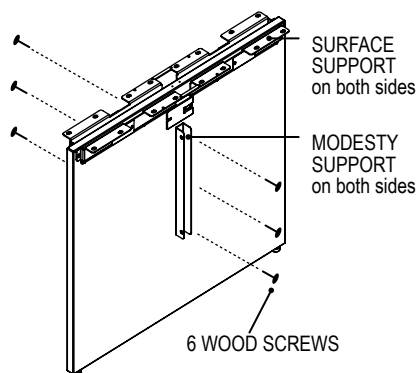
**FULL LAMINATE
RECESSED PANELS**

SURFACE
SUPPORT
on both sides

6 WOOD SCREWS

MODESTY
SUPPORT
on both sides

FULL METAL LEGS

MODESTY
SUPPORT

2 METAL SCREWS

RECESSED METAL LEGS
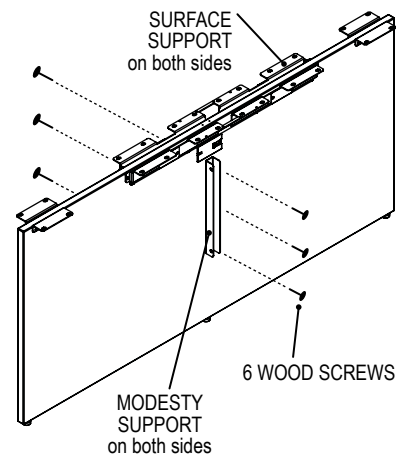
MODESTY
SUPPORT
on both sides
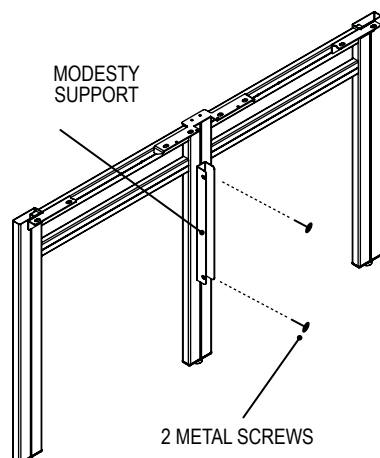
4 METAL SCREWS
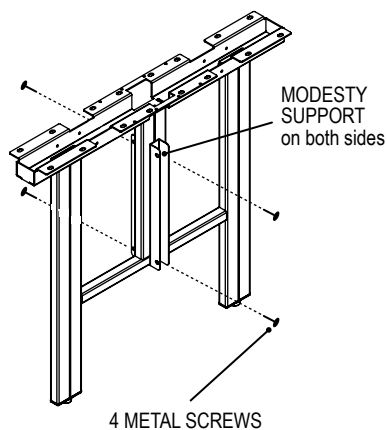
**FULL METAL
RECESSED LEGS**

MODESTY
SUPPORT
on both sides

4 METAL SCREWS
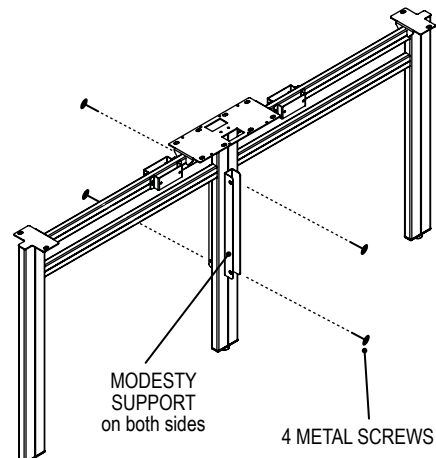
STEP 2

MODESTY PANELS AND LEGS

• Install the modesty panels.
• Do not fully tighten the bolts to simplify crosspiece installation.

MODESTY PANEL

RECESSED MID PANEL

⚠ **POSITION OF RECESSED MID PANELS AND MODESTY PANELS**
Shared benching table for 6 or 8 users have **recessed mid panels** that must be positioned as illustrated below.
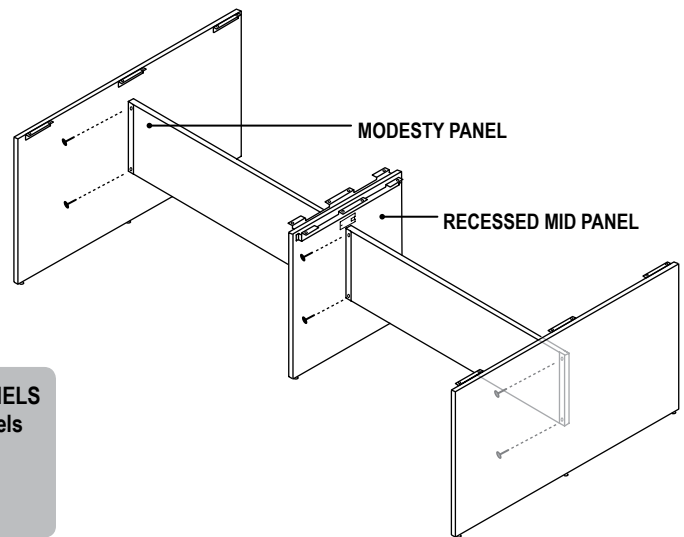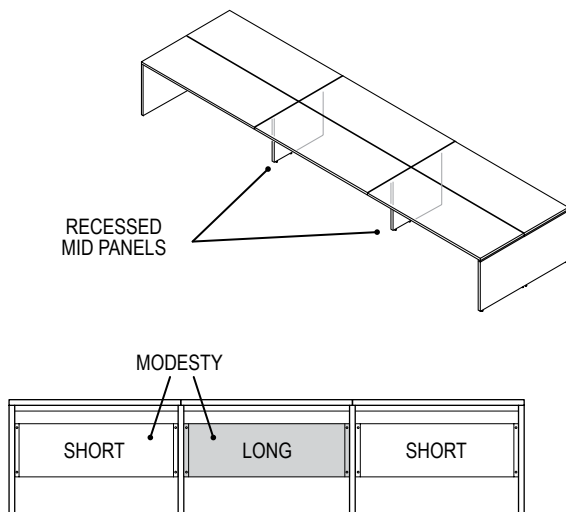**Important !** The length of the modesty panels may vary.
Place the modesty panels in the correct sequence.

SHARED BENCHING TABLES - 6 USERS

RECESSED MID PANELS

MODESTY

SHORT	LONG	SHORT

SHARED BENCHING TABLES - 8 USERS
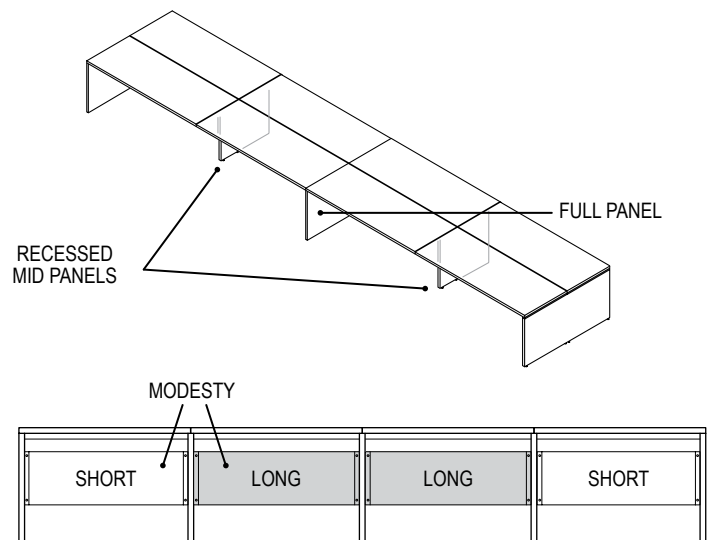
FULL PANEL

RECESSED MID PANELS

MODESTY

SHORT	LONG	LONG	SHORT

STEP 3

CROSSPIECES

• Install the crosspieces onto the legs.
• The top of the crosspiece must be equal to the top of the bracket.
• Tighten the screws of the modesty panels.

CROSSPIECE

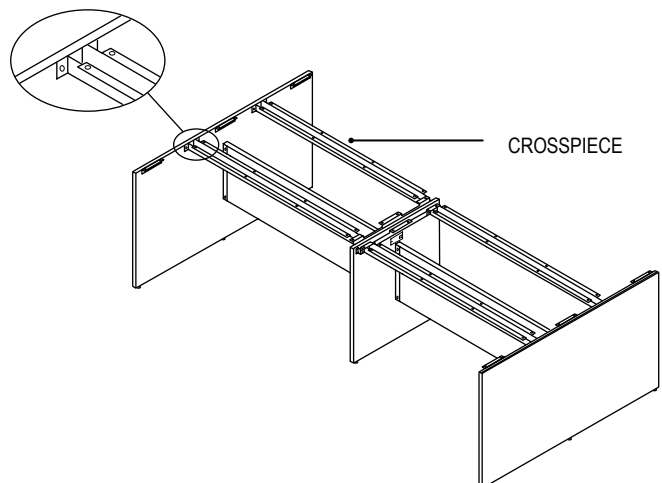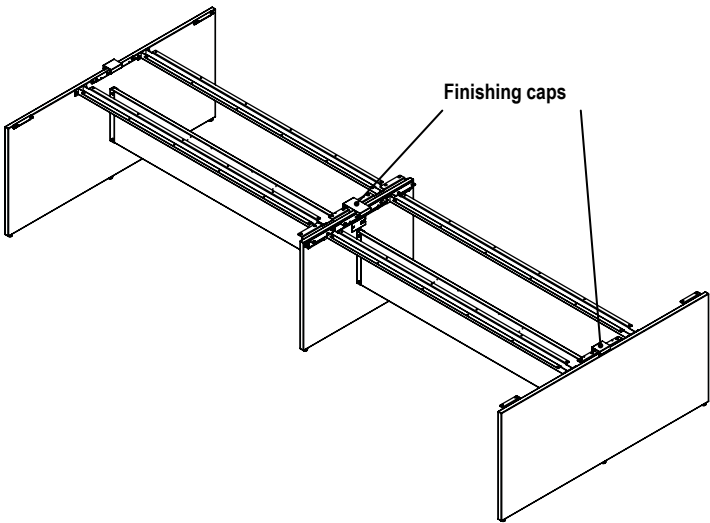**FINISHING CAP ON LAMINATE BASE**

• Finishing cap installation on extremities and in the center according to the configuration of the table.

Finishing caps

FINISHING CAP ON THE ENDS

**FINISHING CAP ON THE ENDS
WITH OPENING FOR CABLING POLE**

2 SELF-TAPPING SCREWS

2 NUTS

2 MECHANICAL
SCREWS

FINISHING CAP IN THE CENTER

**FINISHING CAP IN THE CENTER
WITH OPENING FOR CABLING POLE**

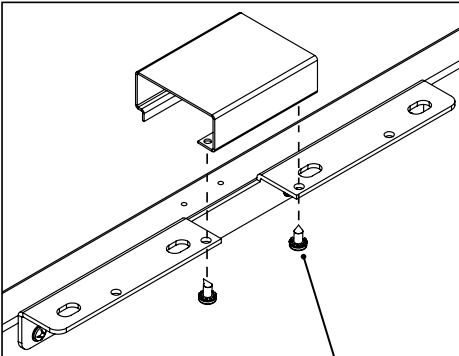4 SELF-TAPPING SCREWS

4 SELF-TAPPING SCREWS

finishing caps installation (cont'd)

FINISHING CAP ON METAL BASE

• Finishing cap installation on extremities and in the center
  according to the configuration of the table.
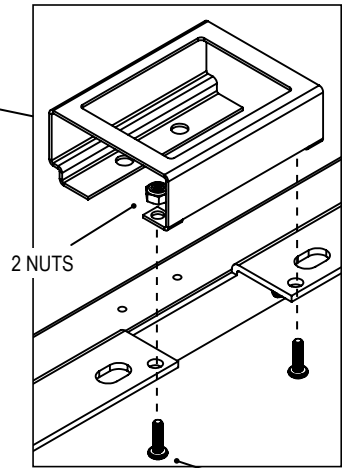
Finishing caps

FINISHING CAP ON THE ENDS

2 SELF-TAPPING SCREWS

**FINISHING CAP ON THE ENDS
WITH OPENING FOR CABLING POLE**

2 NUTS

2 MECHANICAL SCREWS

FINISHING CAP IN THE CENTER

4 SELF-TAPPING SCREWS

**FINISHING CAP IN THE CENTER
WITH OPENING FOR CABLING POLE**

4 SELF-TAPPING SCREWS

FINISHING CAP ON LAMINATE BASE

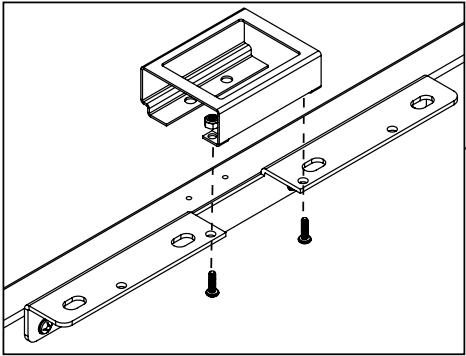• Finishing cap installation on extremities and in the center according to the configuration of the table.
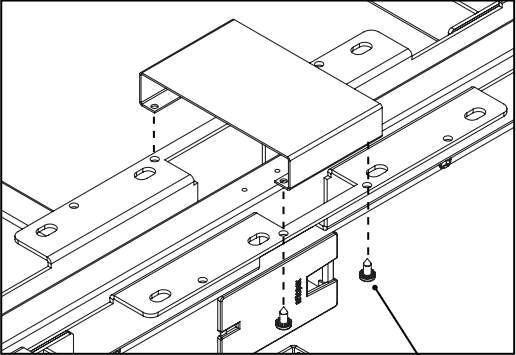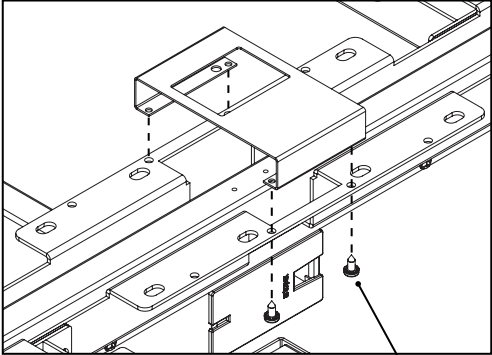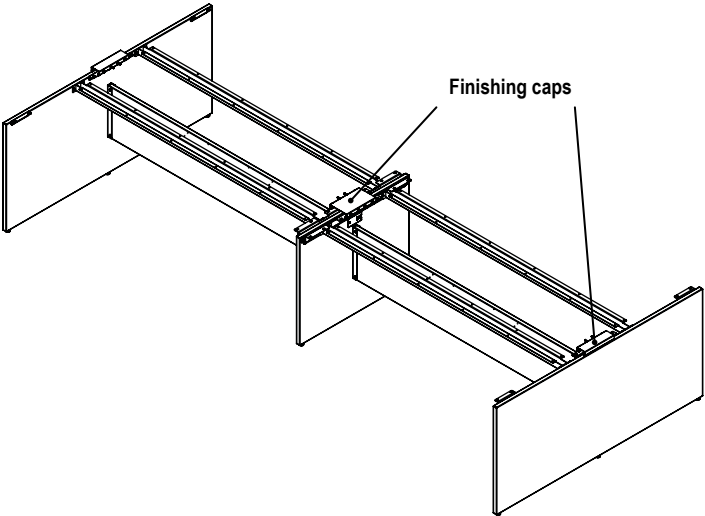
Finishing caps

FINISHING CAP ON THE ENDS

4 SELF-TAPPING SCREWS

**FINISHING CAP ON THE ENDS
WITH OPENING FOR CABLING POLE**

4 SELF-TAPPING SCREWS

FINISHING CAP IN THE CENTER
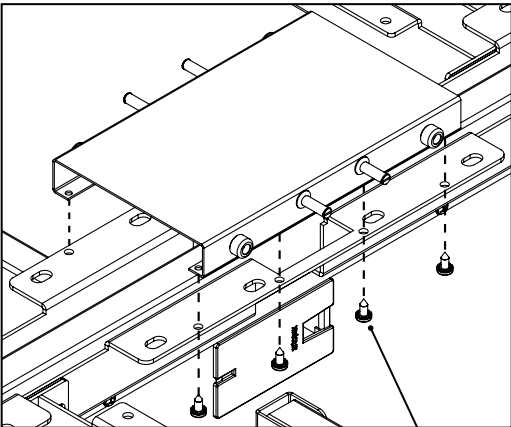
8 SELF-TAPPING SCREWS

**FINISHING CAP IN THE CENTER
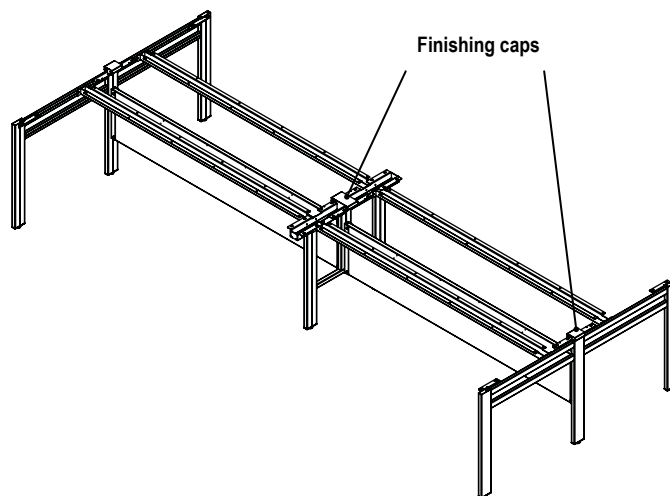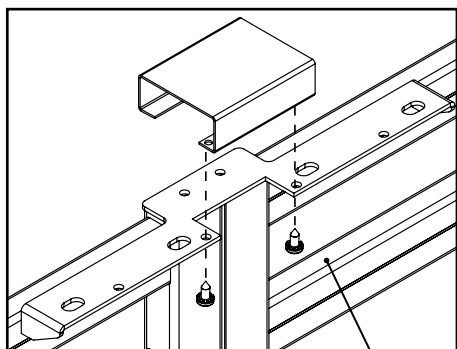WITH OPENING FOR CABLING POLE**

8 SELF-TAPPING SCREWS

FINISHING CAP ON METAL BASE

• Finishing cap installation on extremities and in the center
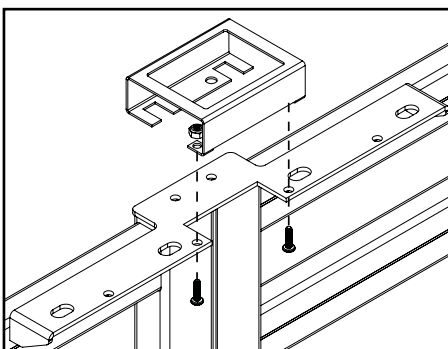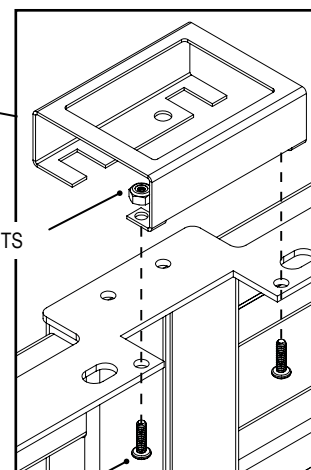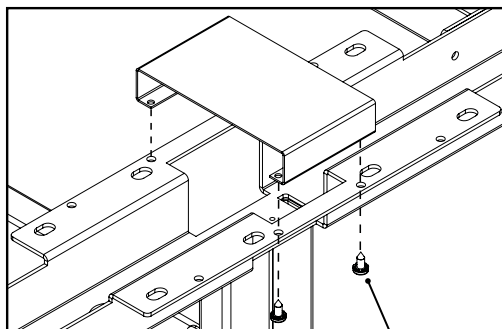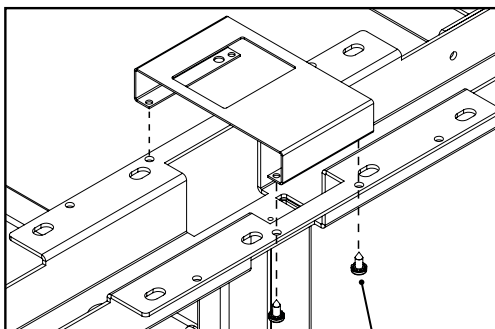 according to the configuration of the table.

Finishing caps

FINISHING CAP ON THE ENDS

4 SELF-TAPPING SCREWS

**FINISHING CAP ON THE ENDS
WITH OPENING FOR CABLING POLE**

4 SELF-TAPPING SCREWS

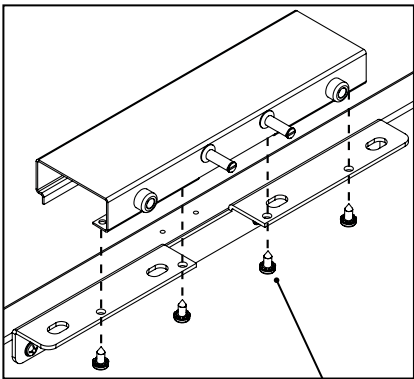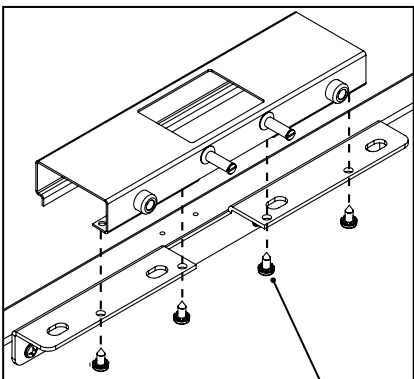**CAPUCHON DE FINITION AU CENTRE**

8 SELF-TAPPING SCREWS

**CAPUCHON DE FINITION AU CENTRE
AVEC OUVERTURE POUR COLONNETTE**
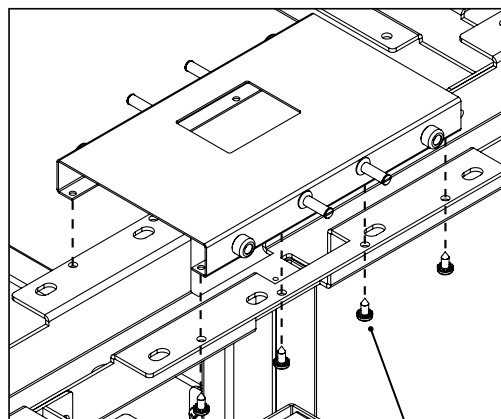
8 SELF-TAPPING SCREWS

OUTLET SUPPORT - E2-EDS

• Attach the outlet supports E2-EDS with screws at the desired position on the top of the modesty.
• Install the 1-circuit electrical system outlets or telecommunication plates directly on the outlet supports.
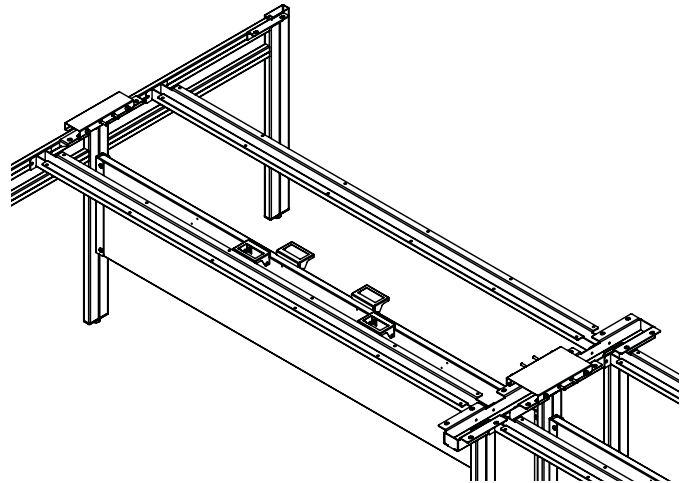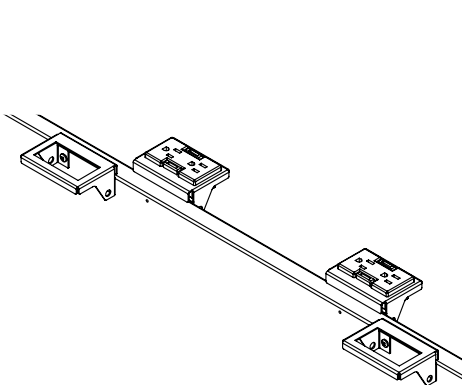
4-CIRCUIT ELECTRICAL SYSTEM - AC-WCMBB22 / AC-WCMBB16

• Attach the electrical system onto the surface centered on the modesty with the screws
  (using position marks).
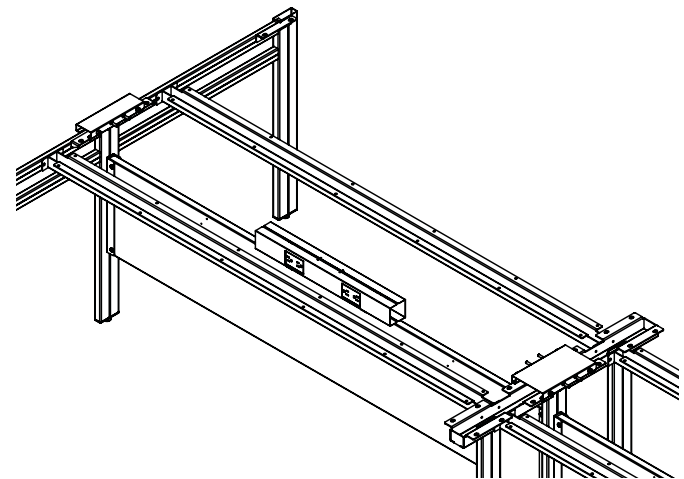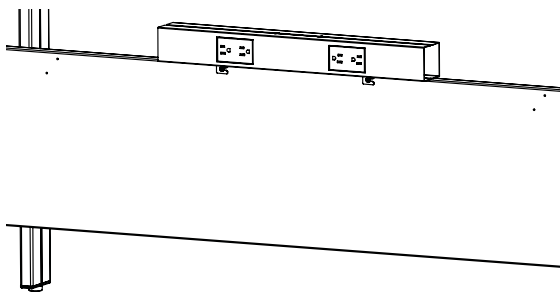
⚠ Always install the 4-circuit electrical system before installing a privacy screen on the modesty.

**PRIVACY SCREEN FOR SHARED BENCHING TABLES
OPEN AND WITH DOORS**

• Attach the screen support onto the top of the modesty with screws
  (using position marks).
• Center and install the screen between finishing caps.
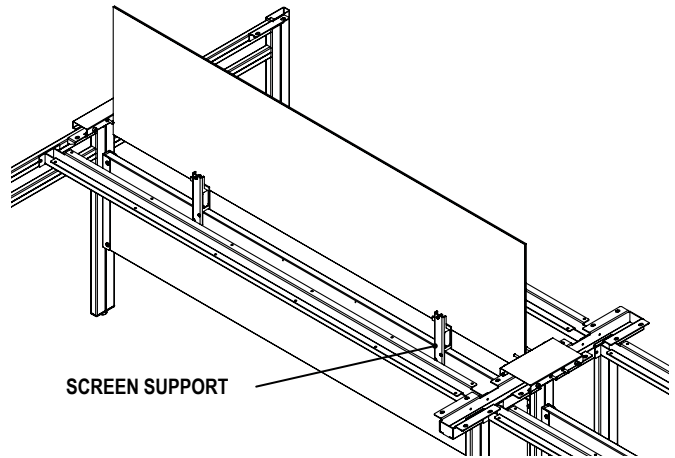
SCREEN SUPPORT

LAMINATE PRIVACY SCREEN

• Place the laminate panel into the support ensuring it is fully inserted to the bottom.
• Adjust the panel vertically and secure it with the retaining screws.
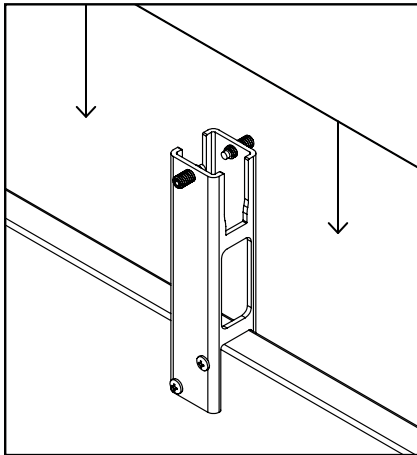
(U) SUPPORT BRACKET

FROSTED GLASS PRIVACY SCREEN

• Attach the (U) support bracket on the bottom part
  of the frosted glass screen aligned with the screen support.
• Place the frosted glass screen into the support
  ensuring it is fully inserted to the bottom.
• Adjust the panel vertically and secure it with the retaining screws.
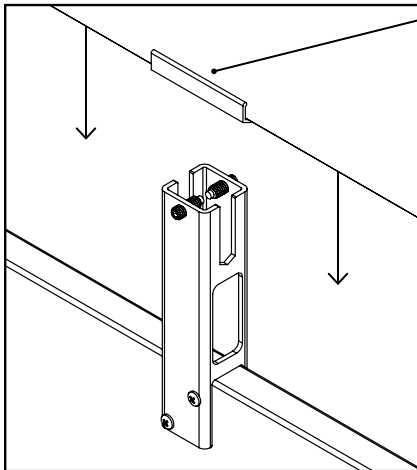
(U) SUPPORT BRACKET

TACKBOARD OR NON-TACKABLE FABRIC PRIVACY SCREEN

• Install the (U) support bracket onto the bottom part
  of the panel aligned with the screen support.
• Place the panel into the support ensuring
  it is fully inserted to the bottom.
• Adjust the panel vertically and secure it with the retaining screws.
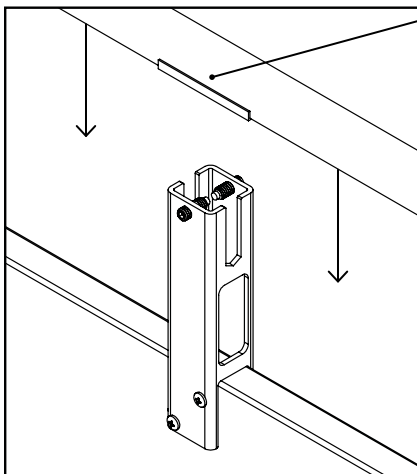
SURFACES - CLOSED SHARED BENCHING TABLES

- Position and attach surfaces to the structure.
- Do not tighten screws completely to allow for adjustment.
- Install the junction plates (screw on 1 side only).
- Place the spacers (supplied with hardware) between the surfaces.
- The surfaces must be positioned evenly on each side.
- Tighten the screws under the surfaces, screw in the junction plates and remove the spacers*.

⚠ *** PRIVACY SCREENS AND ACCESSORY BARS**
To install privacy screens or accessory bars:
Attach the privacy screen or accessory bar to the surface before installing the opposite surface.

⚠ *** STORAGE EXTENSION**
For the storage extension installation:
Install the storage extension before the installation of surfaces.

SPACER

JUNCTION PLATE

SURFACES - SHARED BENCHING TABLES - OPEN OR WITH DOORS

- Position the surface on the structure and press against the finishing caps.
- Do not tighten screws completely to allow for adjustment.
- Install the junction plates (screw on 1 side only).
- Place the spacers (supplied with hardware) between the surfaces.
- The surfaces must be positioned evenly on each extremity and side.
- Tighten the screws under the surfaces, screw in the junction plates and remove the spacers.
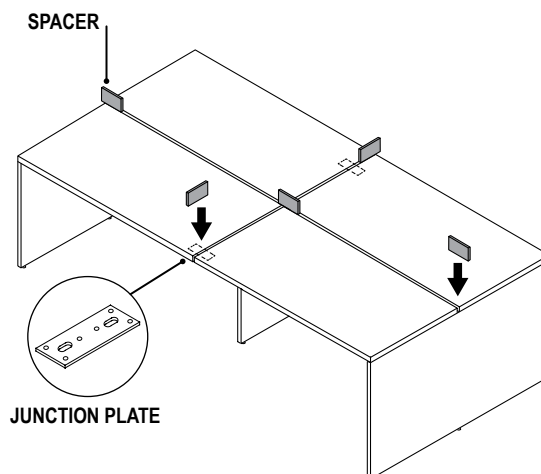
JUNCTION PLATE
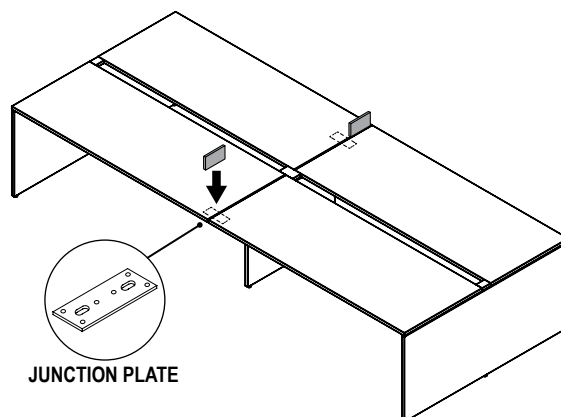
SURFACES - SHARED BENCHING TABLES - WITH DOORS

- Center and install the central door supports under the surfaces.
- Place the door on the pins attached to the finishing caps.

CENTRAL DOOR SUPPORT
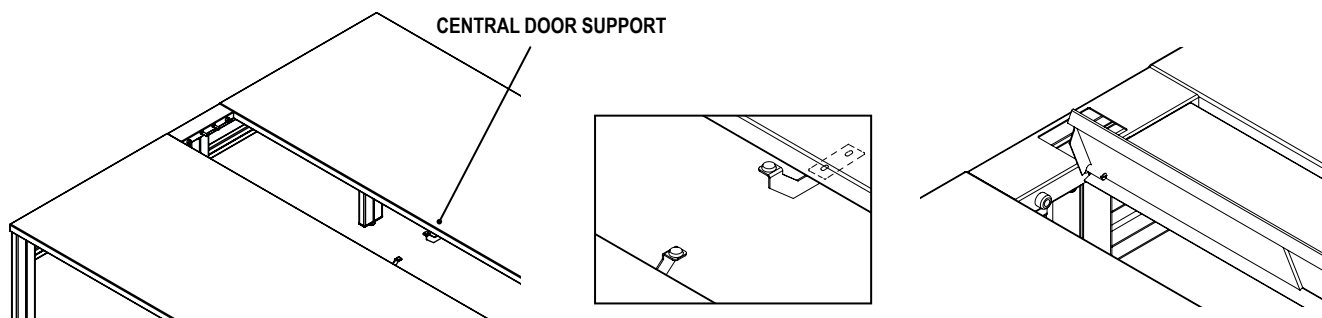
center cap and cabling installation

CENTER CAP FOR SHARED BENCHING TABLES WITH DOORS

• Install the central cap under the surfaces with screws.
• Center between finishing caps.
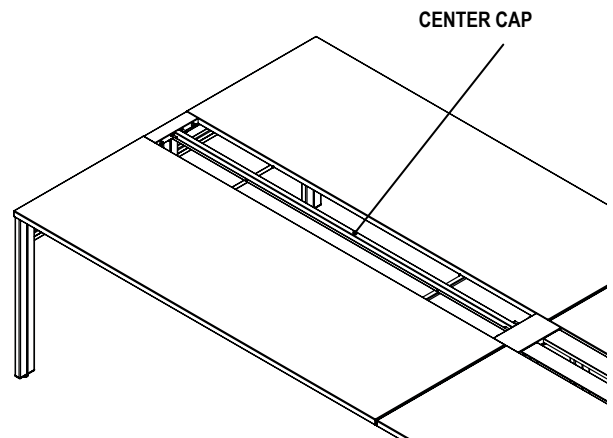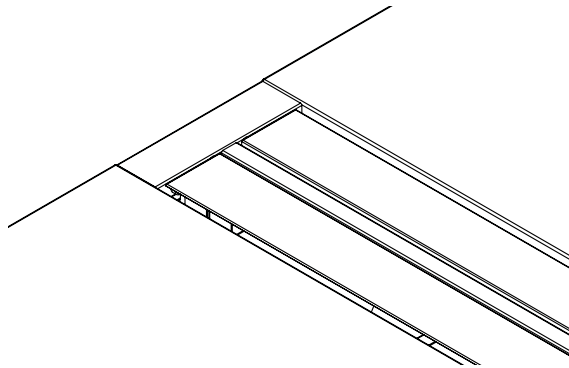
CENTER CAP

REMOVABLE CENTER CAP FOR OPEN SHARED BENCHING TABLES

• Supports for removable central cap are installed under the surface with screws.
• Central cap is set down on the supports.

CENTER CAP

12"

CENTRAL CAP SUPPORT
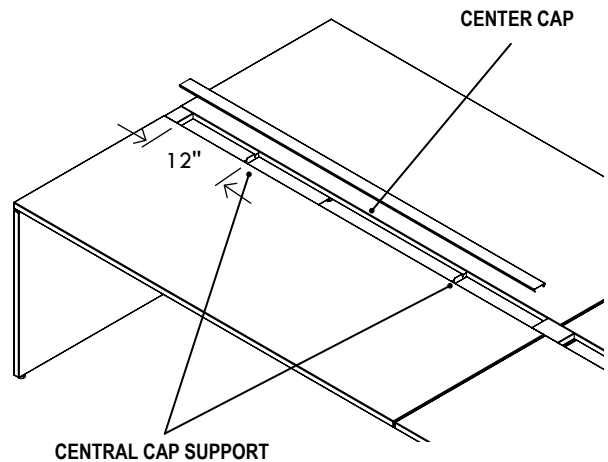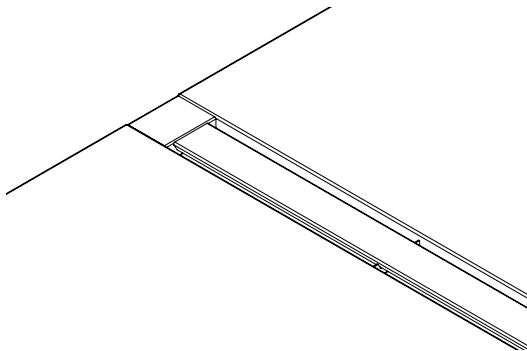
cabling pole above the surface

CABLING POLE FOR SHARED BENCHING TABLES - OPEN / WITH DOORS

• Mounting brackets are installed above the leg through the opening of the finishing cap.
  (Use wood screws for laminate legs and self-tapping screws for metal legs).
• Insert the cabling pole as far as possible, into the opening of the finishing cap. The interior wall of the cabling pole must press against mounting bracket.
• Attach with the 4 self-tapping screws.
• Caps are installed each side of the cabling pole.

Shared benching tables – closed/open/with doors   installation guide
cabling pole installation for closed shared benching tables with metal legs
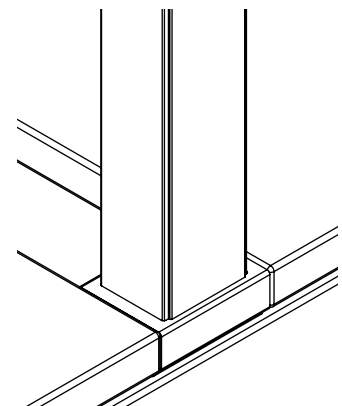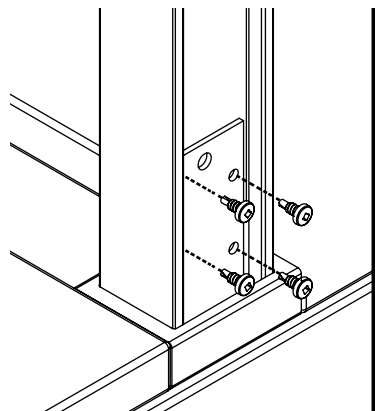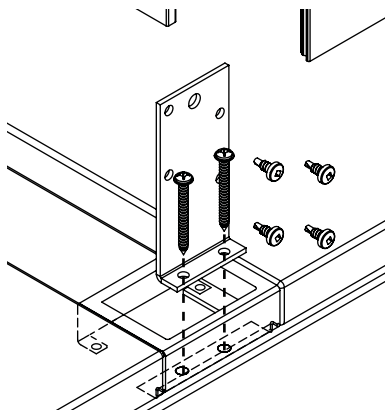
STEP 1

- Install both fasteners A on central leg of the shared benching table by straightening prongs with a flat screwdriver.

Fastener A

Fastener A
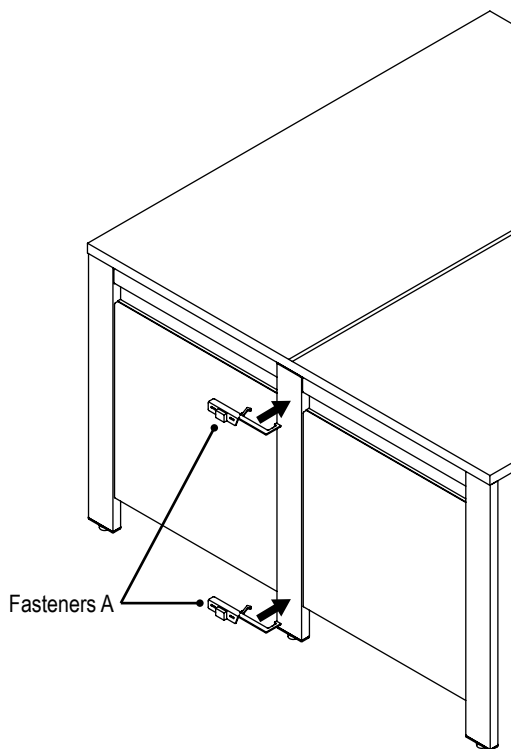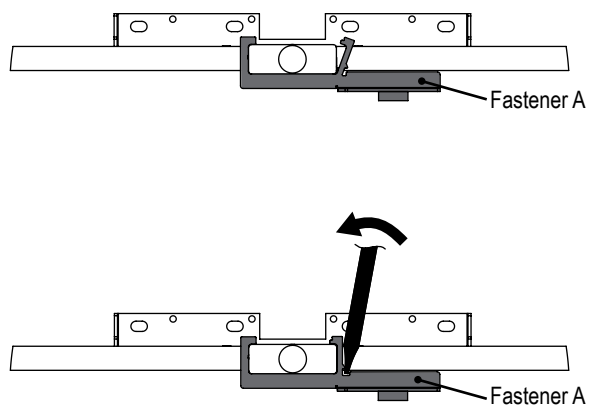
Fasteners A

STEP 2

- Place cables inside, if necessary, use divider. Close cabling pole.

- Place cabling pole in front of Fasteners A and maintain in place by closing with Fasteners B.

Fastener A

Fastener B

Fasteners B

Fasteners A

Shared benching tables – closed/open/with doors   installation guide
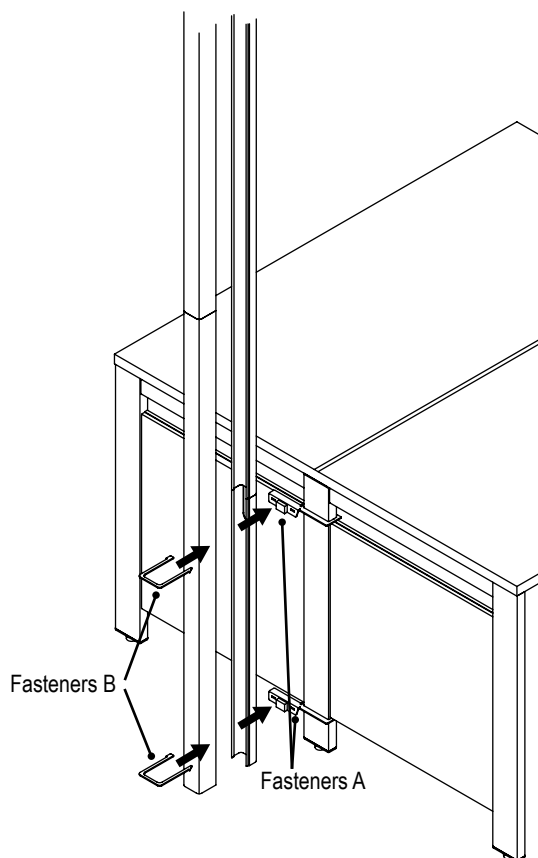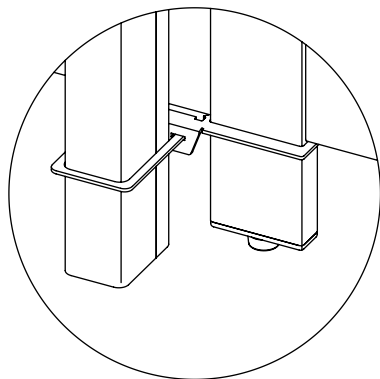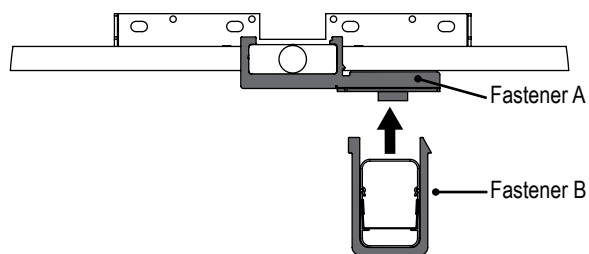
1-sided shared benching table installation – with doors

STEP 1

MODESTY SUPPORTS

• Attach the (L) modesty supports onto the legs with screws
  (using position marks).

LAMINATE END PANEL

METAL LEG

(L) MODESTY SUPPORT

(L) MODESTY SUPPORT

3 WOOD SCREWS

3 METAL SCREWS
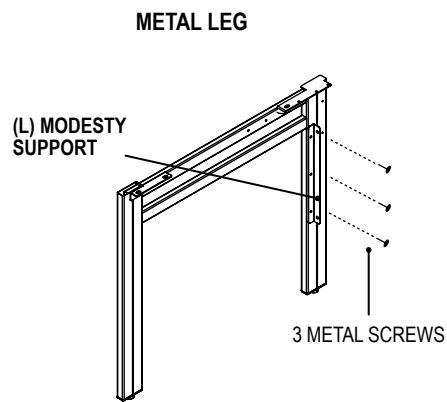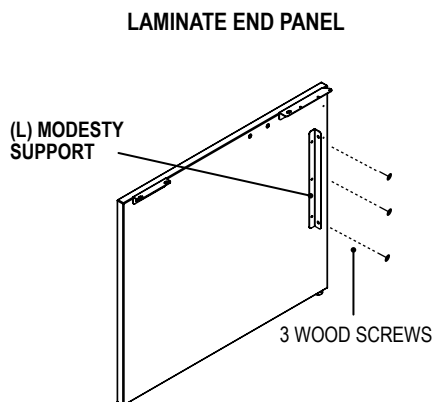
STEP 2

MODESTY PANELS AND LEGS

• Install the modesty panel.

MODESTY PANEL
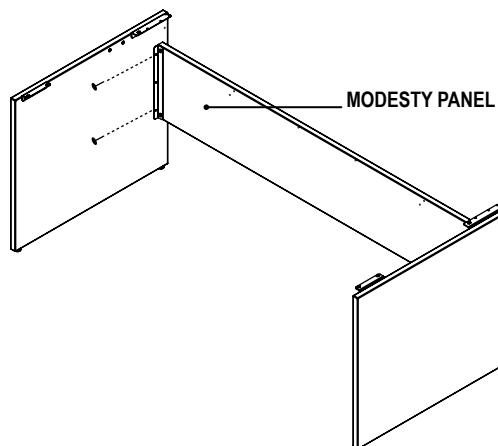
STEP 3

CROSSPIECES

• Install the crosspieces onto the legs.
• The top of the crosspiece must be equal to the top of the bracket.

CROSSPIECE
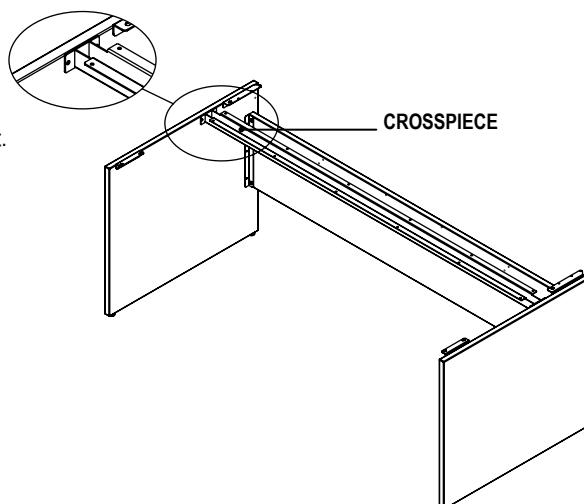
STEP 4

FINISHING CAP

• Attach finishing cap on the top of the legs.

FINISHING CAP

2 SELF-TAPPING SCREWS
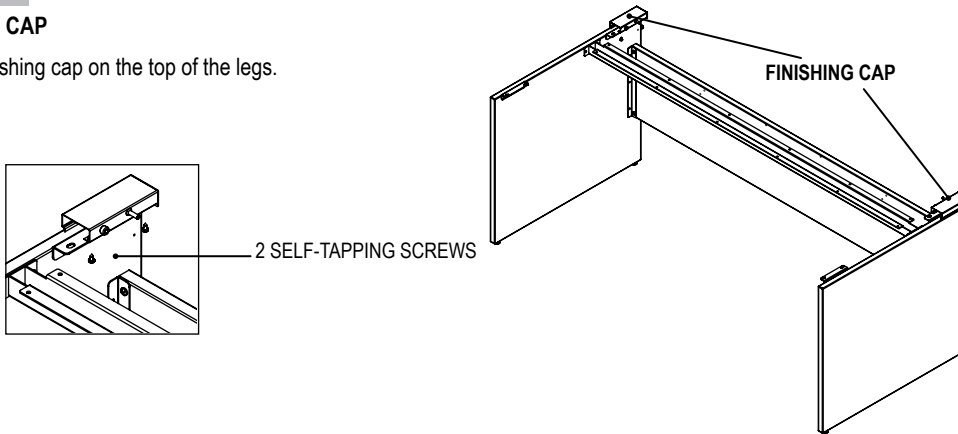
STEP 5

METAL BACK

⚠ Always install the 4-circuit electrical system before installing a privacy screen on the modesty, see p.21-22.

• Install the screw (using position marks).
• Do not tighten screws completely
  to the bottom to allow metal back installation.
• Install metal back. Hang on the top bottom screw
  in the right position. Tighten top screw.

METAL LEG	LAMINATE END PANEL

2 METAL SCREWS   2 WOOD SCREWS

METAL LEG	LAMINATE END PANEL

METAL BACK   METAL BACK
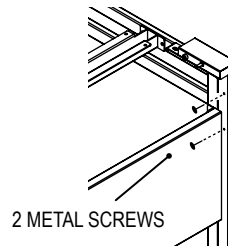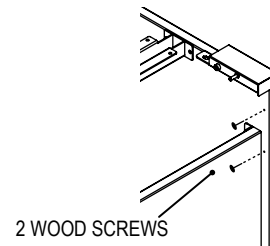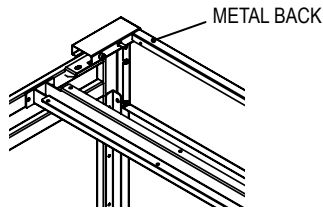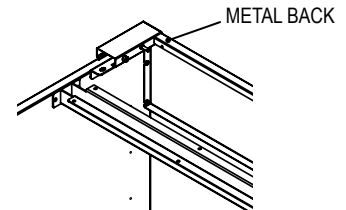
STEP 6

SURFACE

• Position and attach surface to the structure.
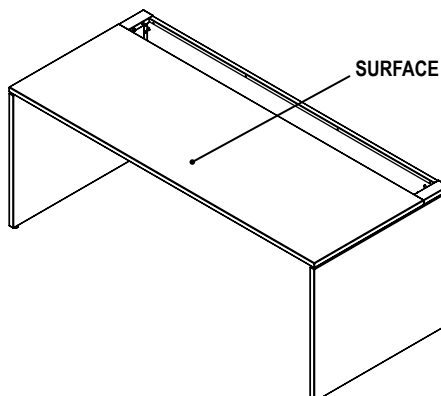
SURFACE

STEP 7

DOOR / TABLE WITH DOOR

• Center and install the central door support under the surface.
• Place the door on the pins attached to the finishing caps.

CENTRAL DOOR SUPPORT

DOOR
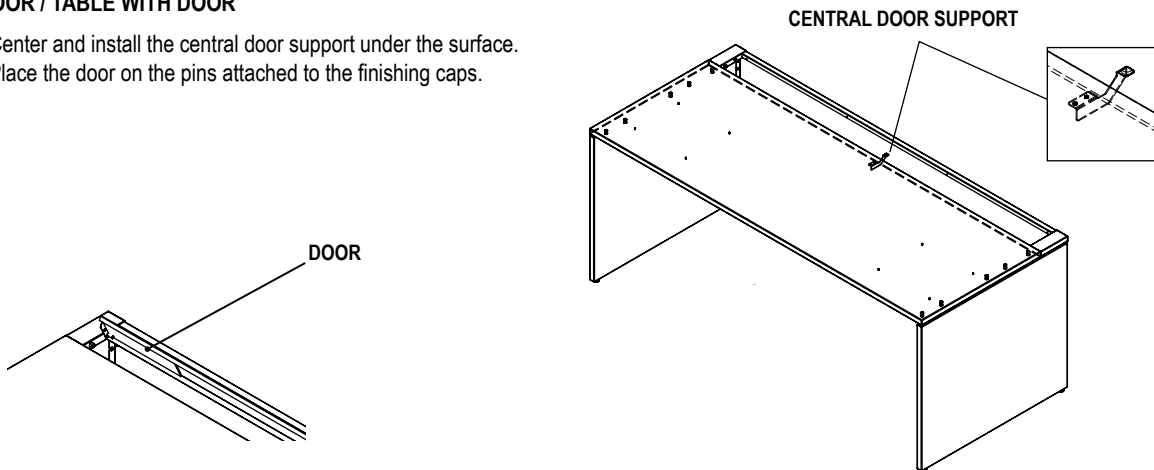
STEP 8

CAP FOR 1-SIDED SHARED BENCHING TABLE

• Attach the cap to the metal back with screws
  (using position marks).

CAP

CAP

DOOR

METAL SCREW
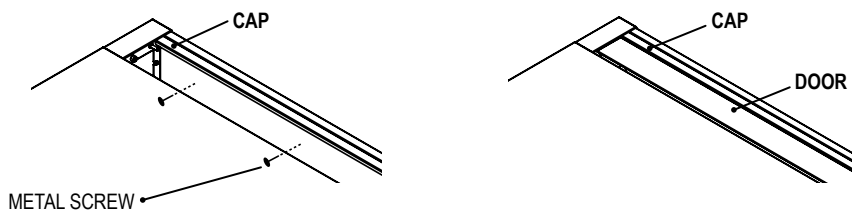
STEP 9

CABLING POLE

• Attach bottom part of the cabling pole directly on the laminate
  end panel with screws.

Shared benching tables – closed/open/with doors   installation guide
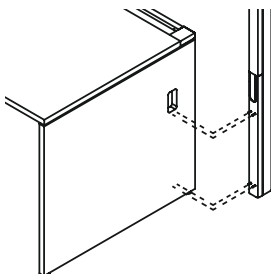
lateral screen installation

• Insert lateral screen into opening between surfaces and legs.
• Attach under shared benching table with screws.

SCREEN INSTALLATION FLUSH WITH THE FRONT OF THE SURFACE
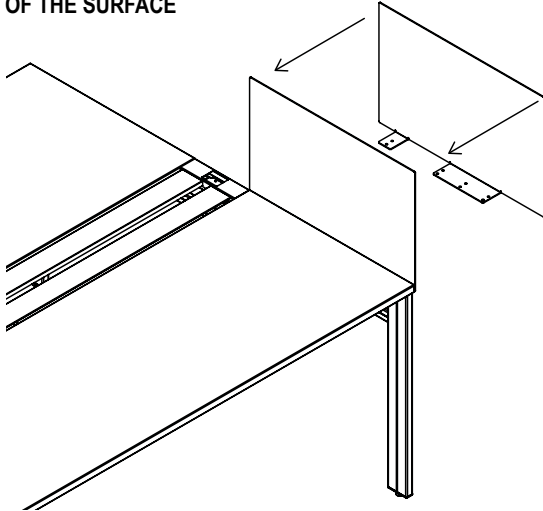
SCREEN INSTALLATION EXTENDING 6" FROM THE SURFACE
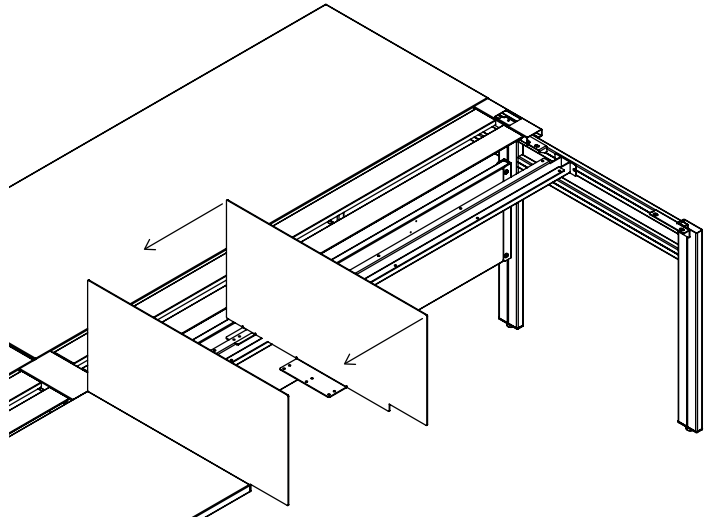
⚠ Privacy screen installation between surfaces: Privacy screen is installed on the surface before installing the opposite surface.

accessory bar installation

• Accessory bar is installed at the desired height with screws on a laminate privacy screen TS-PPLM18xx.

ACCESSORY BAR

TS-PPLM18xx SCREEN
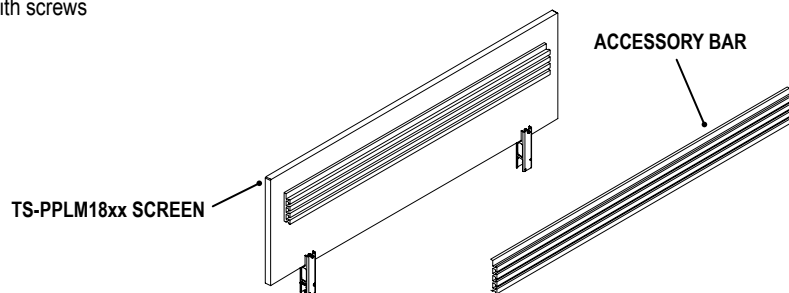
cabling tray installation

• Hang cabling tray on top of the modesty on 1 or both sides. Align cabling tray clearance with privacy screens. Screw in place.
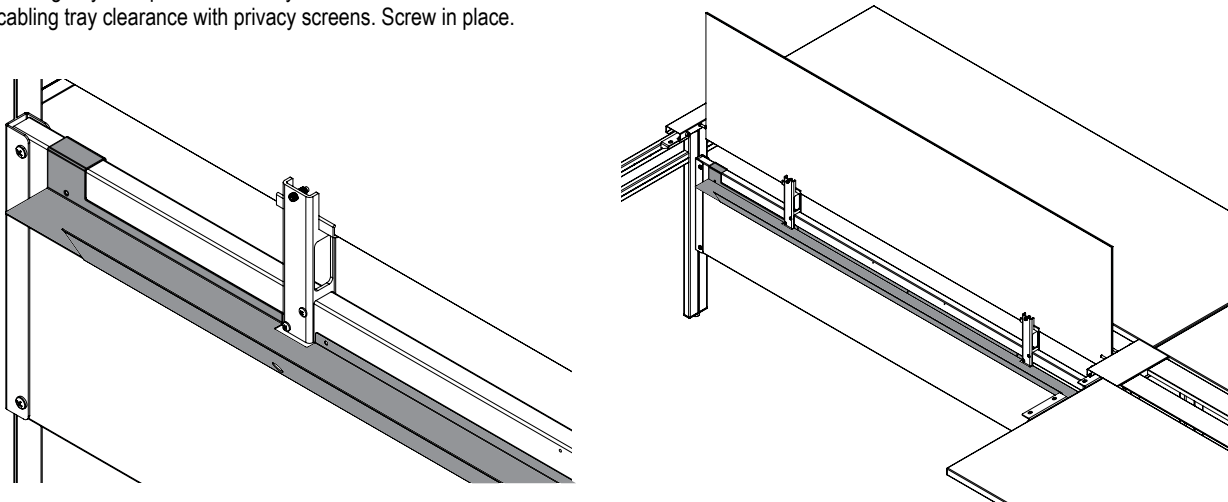
office supply tray installation

• Office supply tray is installed at the desired location under
  and at the front of the surface with screws.

OPEN SHARED BENCHING TABLE
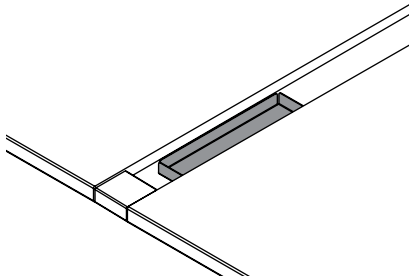
SHARED BENCHING TABLE WITH DOORS
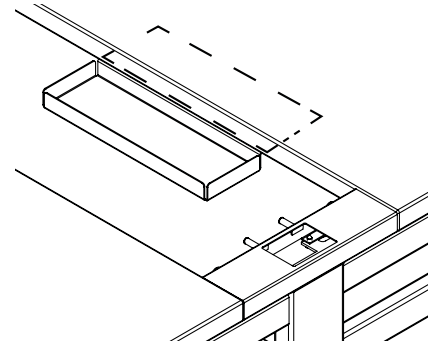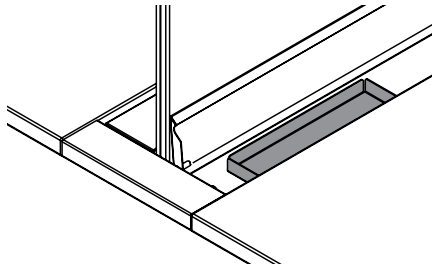
storage extension installation

• Install the (T) brackets from the back of the extension storage unit.
  Attach to the back and on inside of the storage unit with screws (use position marks).
• Hang the storage unit on the laminate or metal leg.
  Surfaces must not be installed.
• Surfaces are installed on the structure of the shared benching tables and the storage
  is leveled using leveling screws located under the back.
• Storage must be well pressed against surfaces and screwed under the surfaces.

LEVELING SCREWS

Shared benching tables – closed/open/with doors   installation guide
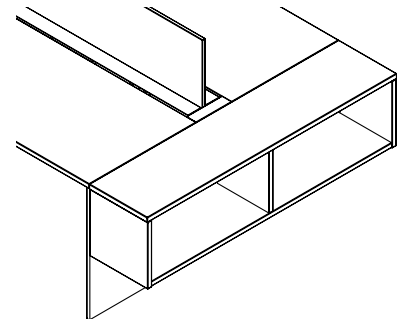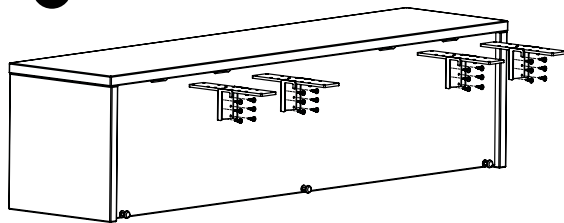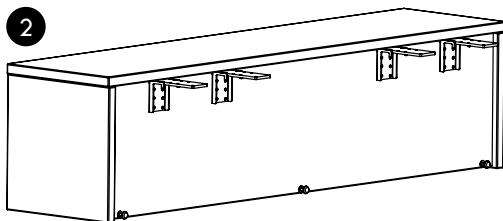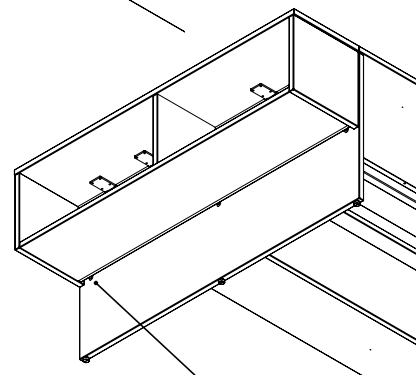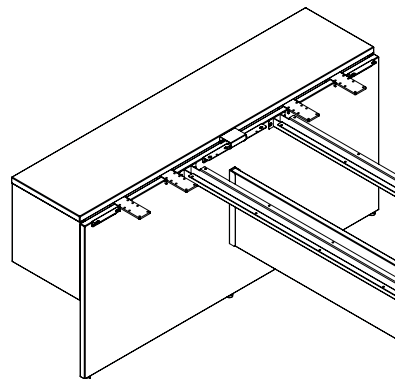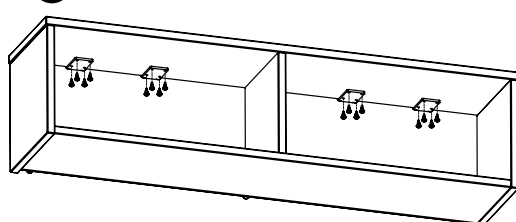
extension surface installation

• Angular support brackets and the 4 plates are attached under the extension with screws
  (use position marks).
• The surface is installed by inserting the plates into the opening between the table surface
  and the legs. Screw under the surface of the shared benching table.
• Level the surface using the leveling screw in the back of the angular support bracket.

LEVELING SCREWS
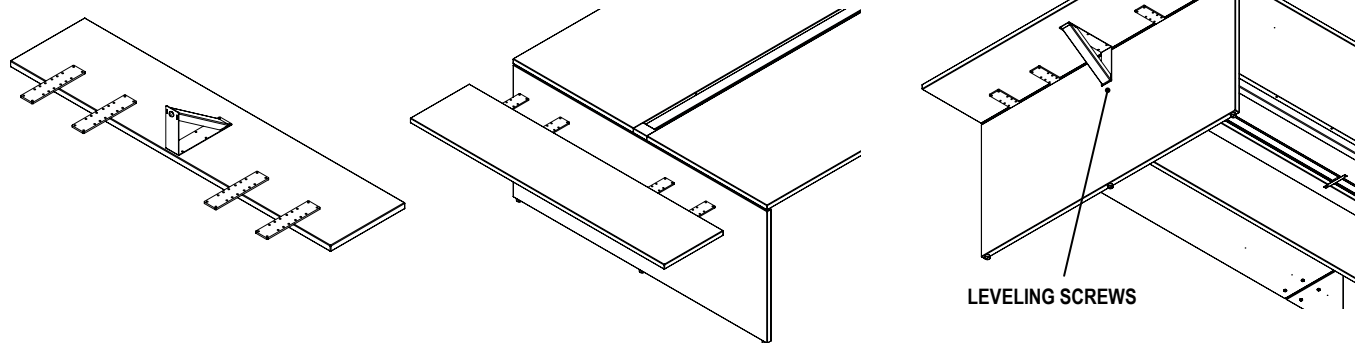
collaborative surface installation

• Install one leg under the surface with screws (use position marks).
• Insert one end of the crosspiece into the leg and attach the second leg with screws.
  (use position marks).
• Install the junction plates in the opening of the shared benching table
  and screw under the surface.
• Place surface onto the junction plates and attach with screws.
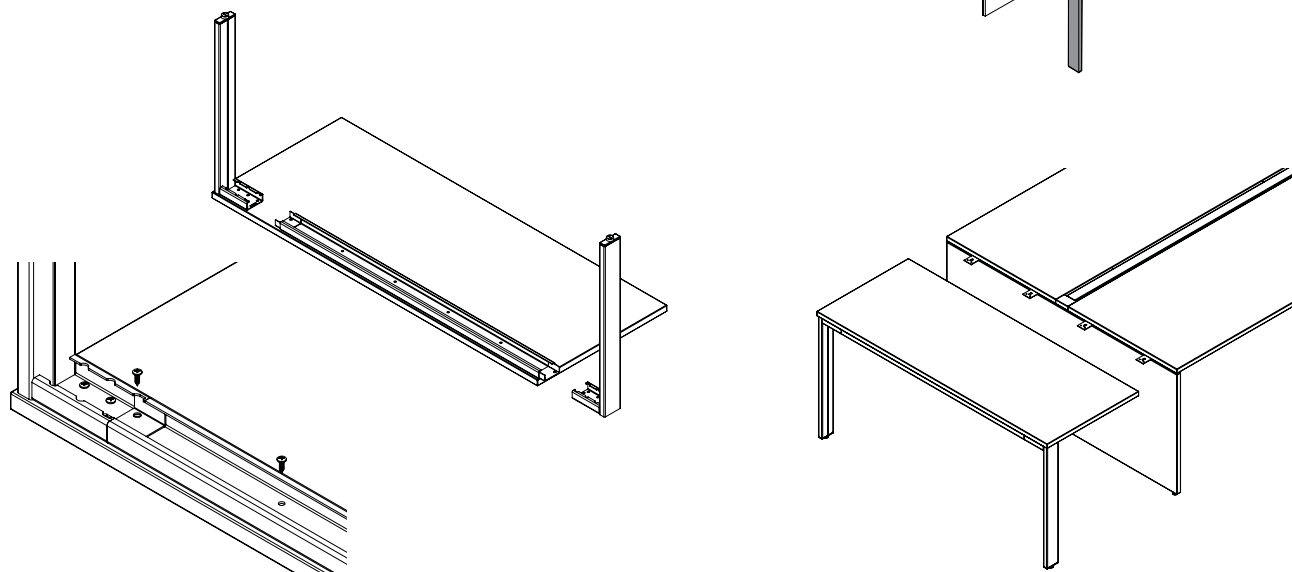
120° shared benching tables

120°shared benching table assembly

STEP 1

MODESTY SUPPORT

• Install the modesty support brackets on the end panels with screws (use position marks).

⚠ Ensure the holes to install the modesty panels are on the same side for each of the end panels.

MODESTY SUPPORT

WOOD SCREW
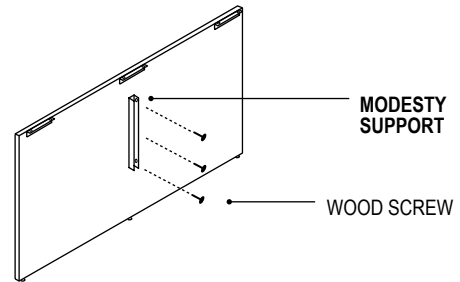
STEP 2

MODESTY PANEL

• Install the modesty panels on each leg.
• Assemble one set of end panels with modesty panel to the central post leg.

END PANEL WITH MODESTY PANEL
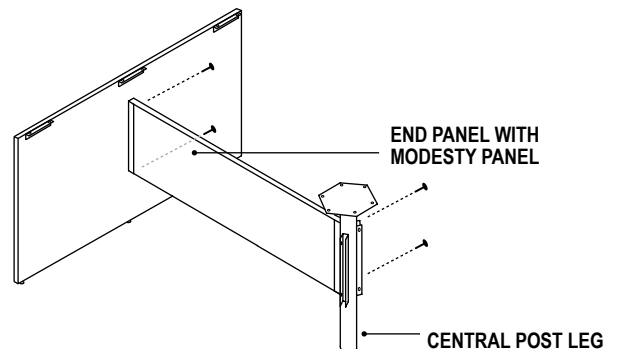
CENTRAL POST LEG

STEP 3

STRUCTURE

• Install the other two sets of end panels with modesty panel to the central post leg.
• Do not fully tighten screws to allow adjusments.
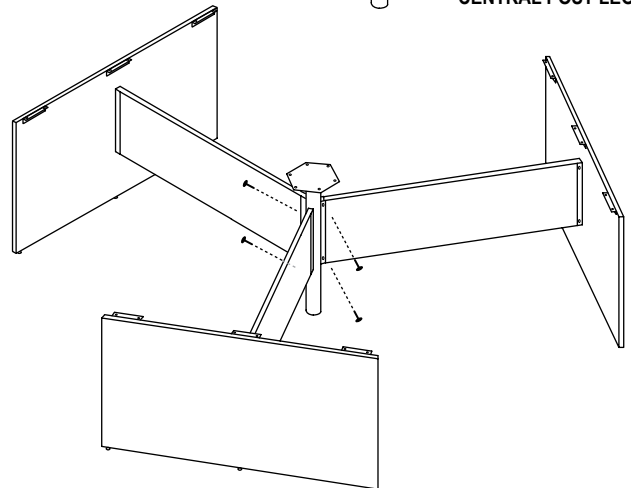
STEP 4

SURFACES

• Position surfaces on the structure.
• Do not fully tighten screws to allow adjusments.

• Place spacers (supplied with hardware) between surfaces.
• Surfaces must be positioned evenly on each side.

• Tighten screws under the surface and remove the spacers*.

SPACER
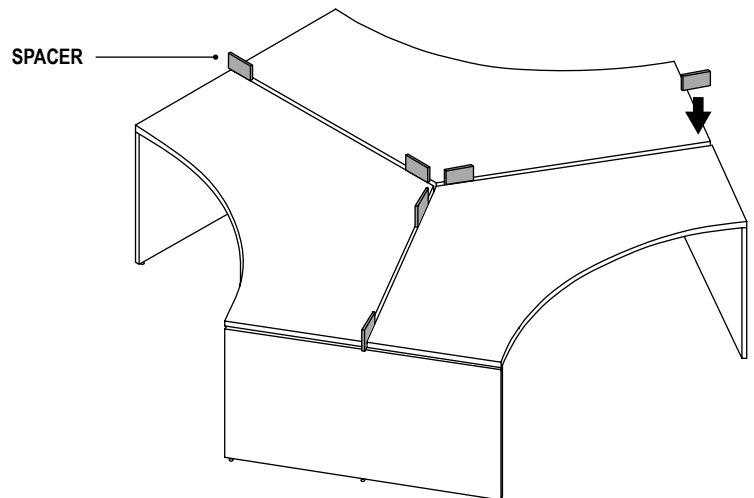
⚠ *** PRIVACY SCREENS, ACCESSORY BARS**
To install privacy screens or accessory bars :
Attach the privacy screen or accessory bar
to the surface before installing the opposite surface.

Storage

end-of-run bookcase installation to a low hutch

STEP 1

HARDWARE

• Install assembly hardware on the side of the low hutch.

LOW HUTCH 21" H.

1 ⅛"

HARDWARE POSITION

2"
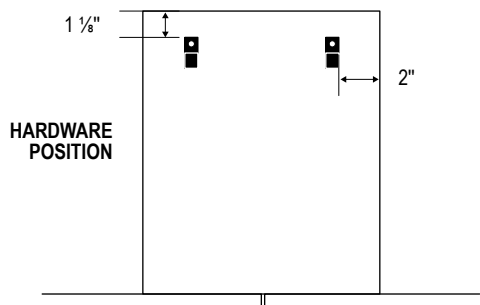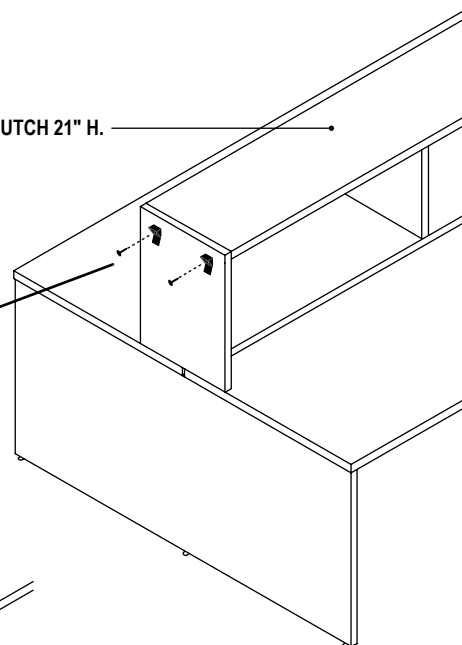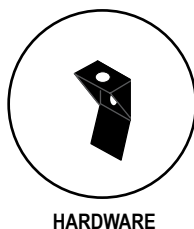
HARDWARE

STEP 2

END-OF-RUN BOOKCASE

• Attach the end-of-run bookcase to the low hutch.

END-OF-RUN BOOKCASE
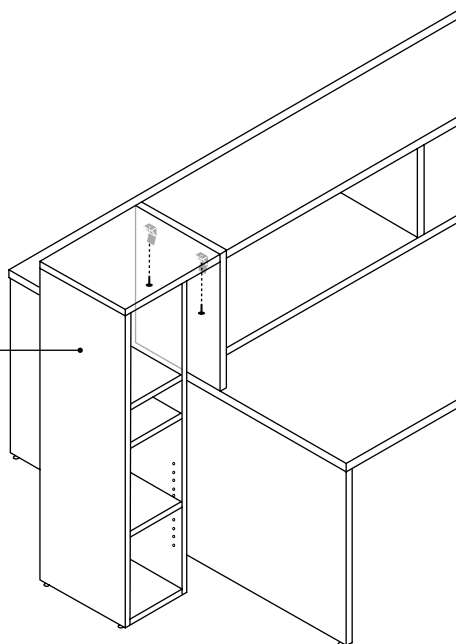
STEP 3

HARDWARE

• Close cover of the assembly hardware to hide the screws.

COVER

Screens and complements

installation guide
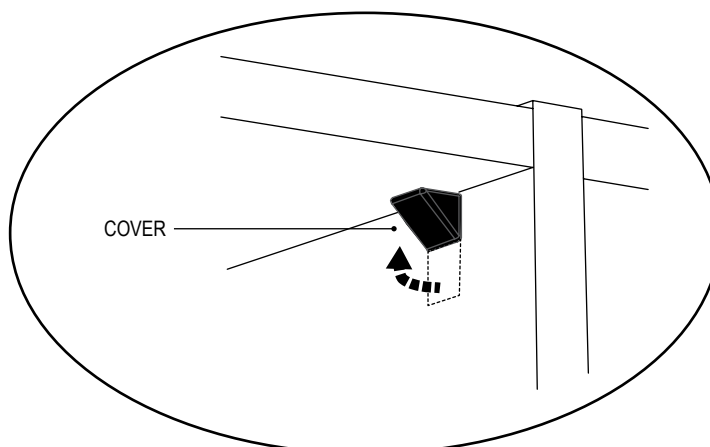
privacy screen supports installation

STEP 1

SCREEN SUPPORTS

- Install supports on the screen, ensure the male / female bolts are properly positioned.
- **Important! Do not tighten the bolts.**
- The privacy screen must be placed in between the two plates.

MALE BOLT

FEMALE BOLT

CENTRAL SUPPORT

EXTREMITY SUPPORT

3"   3"
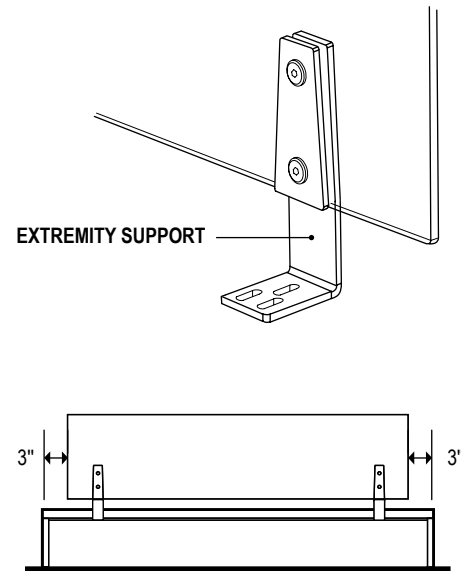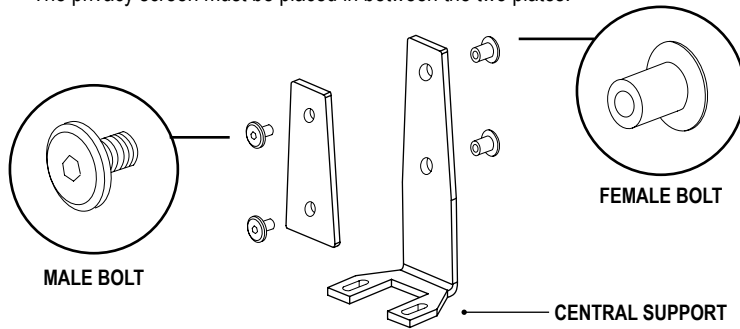
STEP 2

PRIVACY SCREEN

- Screw the screen under the table surface.
- The screen must be centered on the surface with a 3" space on each side.
- Tighten the bolts.

CENTRAL SUPPORT
For privacy screens 60" and over with 3 supports, ensure the central support
is installed in the center, not at the extremity of the screen.

TRANSLUSCENT PRIVACY SCREEN
If there is a bow in a transluscent privacy screen:
Unscrew all the bolts, ensure there is no tension in the screen,
then screw the bolts.

SHARED BENCHING TABLES
Install the privacy screen on one surface before installing the opposite surface.

CENTRAL SUPPORT
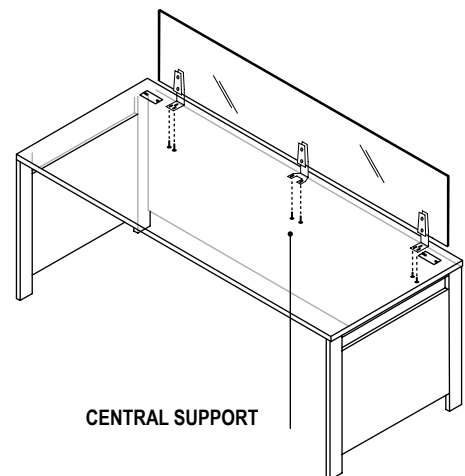
laminate or transluscent privacy screens – double

FEMALE BOLT

MALE BOLT
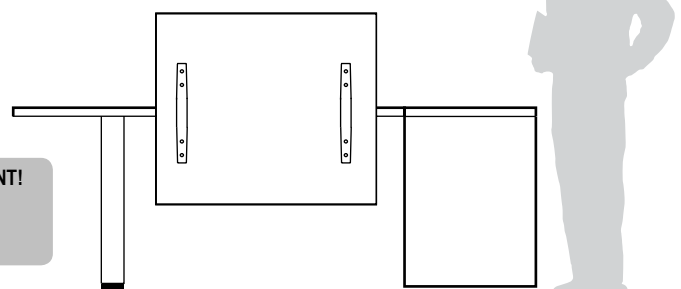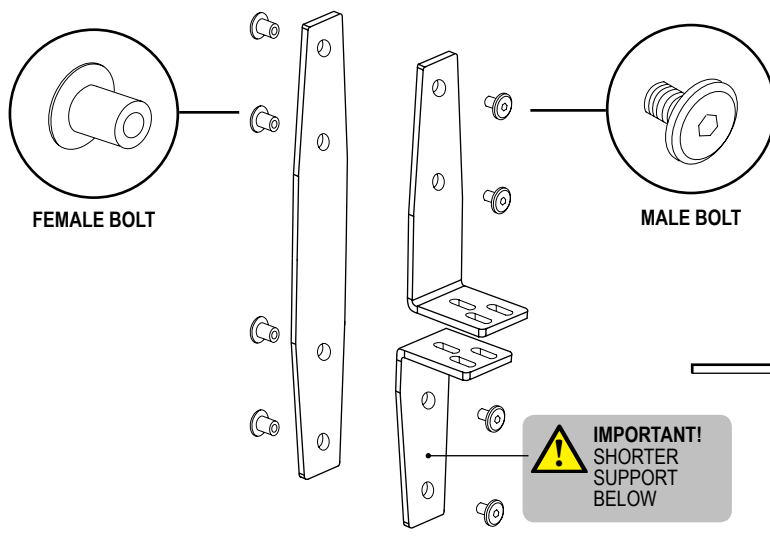
⚠ **IMPORTANT!**
SHORTER
SUPPORT
BELOW

Screens and complements

modesty screen installation

STEP 1

MODESTY SUPPORTS

• Install the supports on the modesty, ensure the male / female bolts are properly positioned.
• **Important! Do not tignten the bolts.**
• The modesty screen must be in between the two plates.

SUPPORT

FEMALE BOLT
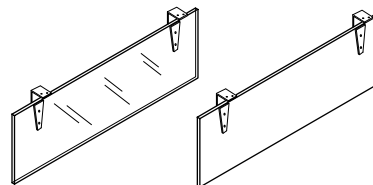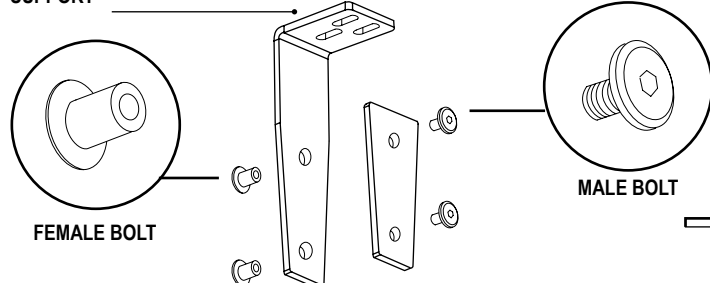
MALE BOLT
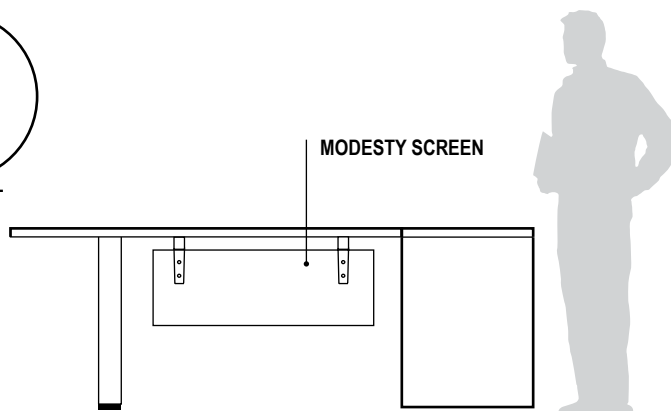
MODESTY SCREEN

STEP 2

MODESTY

• Screw the modesty screen under the table surface.

complements bar supports assembly

STEP 1

ACCESSORY BAR SUPPORTS

• Install the supports on the accessory bar, ensure the male / female bolts are properly positioned.
• **Important! Do not tighten the bolts.**
• The accessory bar must be placed in between the two plates.

FEMALE BOLT

MALE BOLT

SUPPORT
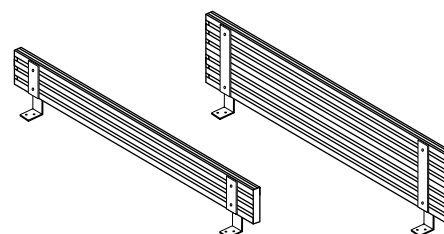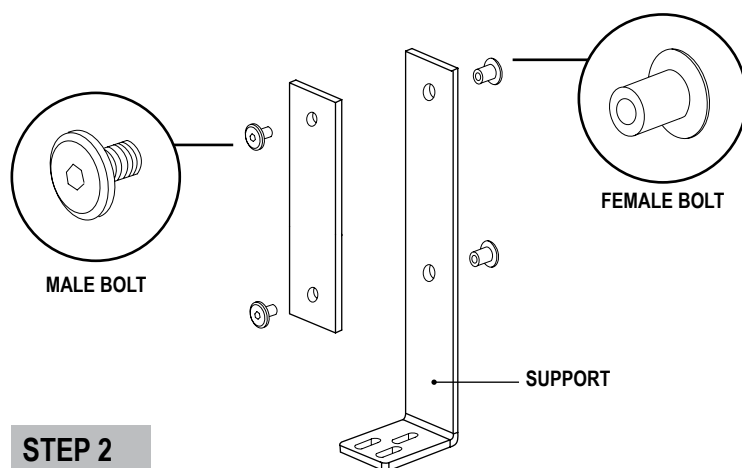
STEP 2

ACCESSORY BAR

• Attach the accessory bar under the table surface with screws.
• The accessory bar must be centered on the surface with
 a 3" space on each side.
• Tighten the bolts.

3"   3"
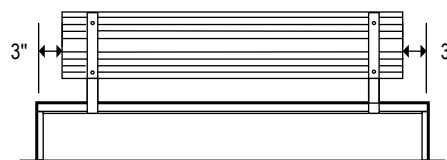
⚠ **SHARED BENCHING TABLES**
Install the accessory bar on one surface before
installing the opposite surface.

Screens and complements

frosted acrylic privacy screen with square anchoring brackets installation

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STEP 1

SQUARE ANCHORING BRACKETS

• Position the square anchoring brackets on the frosted acrylic privacy screen.
• It is recommend to attach the anchoring brackets at about 8" from each end of the screen.
• For a privacy screen 60" and over, install the 3rd anchoring bracket in the center.

ANCHORING BRACKET

8"
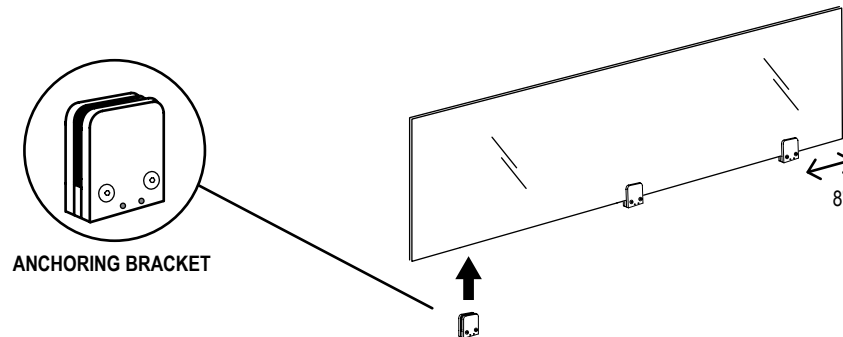
STEP 2

FROSTED ACRYLIC PRIVACY SCREEN

• Place double-faced tape under the square anchoring bracket and attach the privacy screen to the work surface.
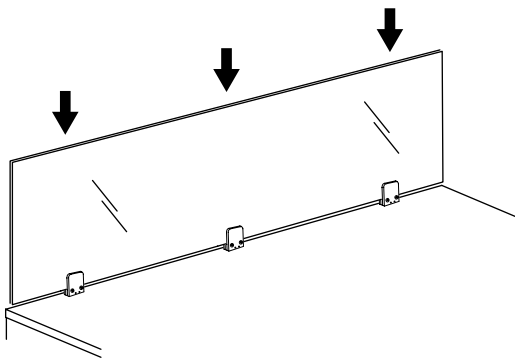
PERMANENT INSTALLATION
For a permanent installation, the square anchoring bracket may be screwed onto the work surface before installing the frosted acrylic screen.

LW556-A-REV.05-2018

Screens and complements

installation guide

tackboard installation with wall mount brackets

STEP 1

LOWER HOOKS

• Install the lower hooks onto the wall.

LOWER HOOK

WALL

H
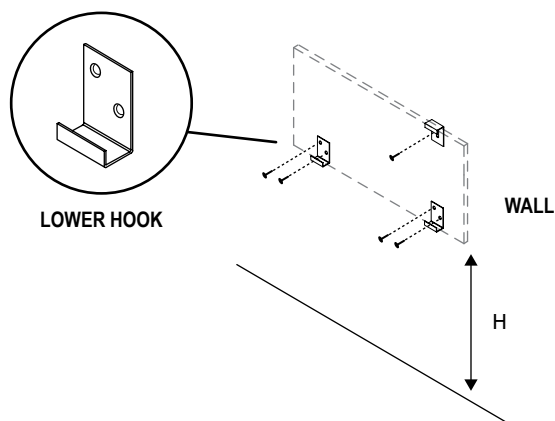
STEP 2

MARKS

• Position the tackboard with upper hooks into the lower hooks.
• Mark positions of upper hooks.
• Remove tackboard and upper hooks.
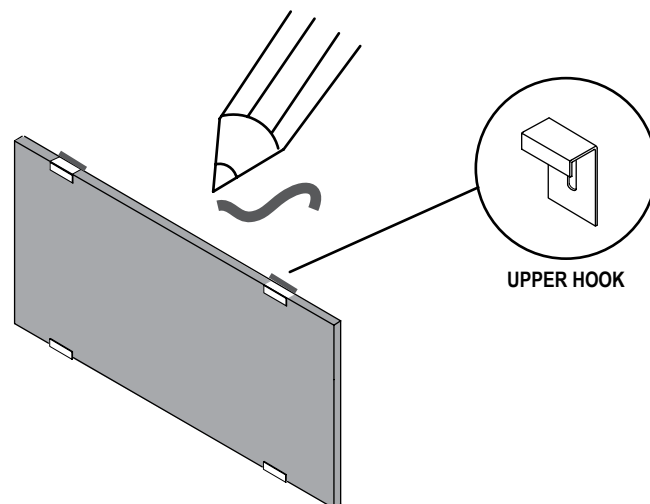
UPPER HOOK

STEP 3

UPPER HOOKS

• Install the upper hooks according to the marks.
• The screw must be placed **at the top** of the hook.
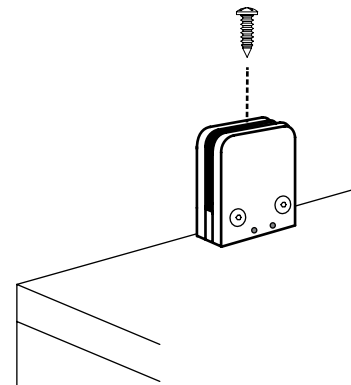• Do not fully tighten to be able to slide the hook up and down.
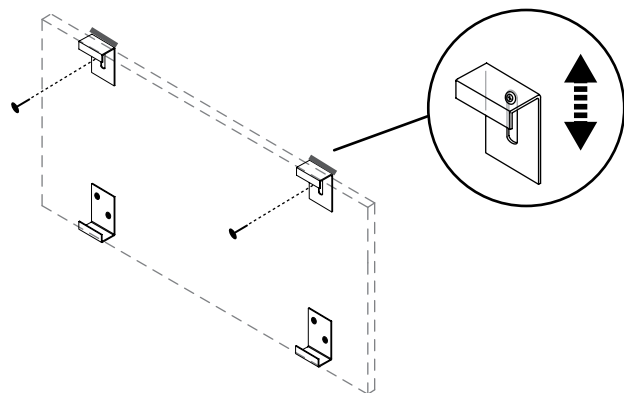
STEP 4

TACKBOARD

• Lift up upper hooks in order to place the tackboard on lower hooks.
• Push upper hooks down to keep tackboard in place.
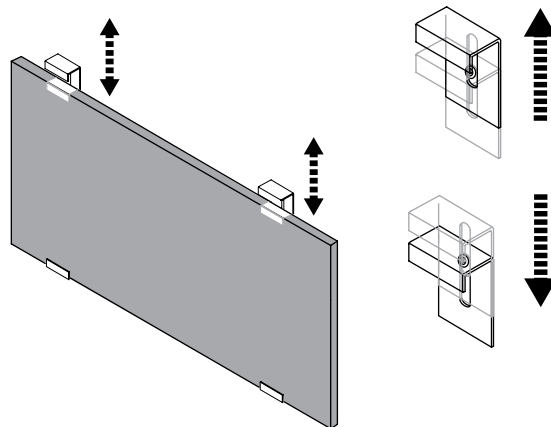
⚠️ **60" AND OVER TACKBOARD**
For a 60" and over tackboard, install 4 lower hooks and
4 upper hooks to ensure it is attached securely.

Electricity

installation guide

cabling tray installation for electrical and communication cabling

CLOSED SHARED BENCHING TABLES AND CABLING TRAY

• The cabling tray must be **attached at the center of a section and of the surface.** Position marks are provided.
• **1 cabling tray per shared section is required** (2 surfaces face to face).

OPENINGS

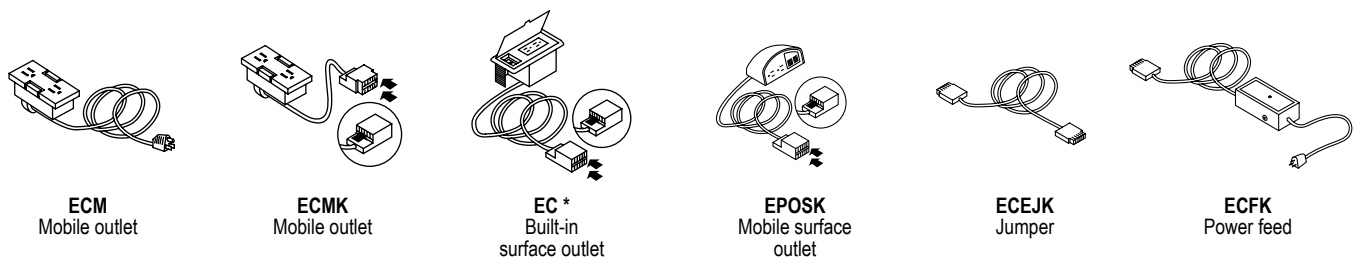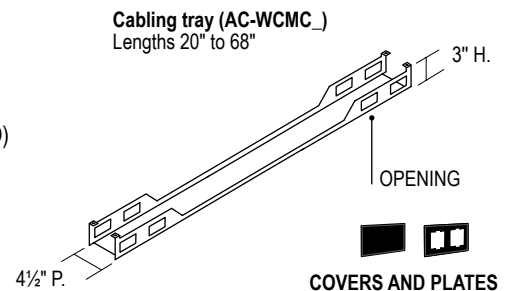• Mobile outlets (AC-ECM, AC-ECMK), covers or telecommunication plates (AC-ERF, E2-ERD) can be installed on openings of the cabling tray.
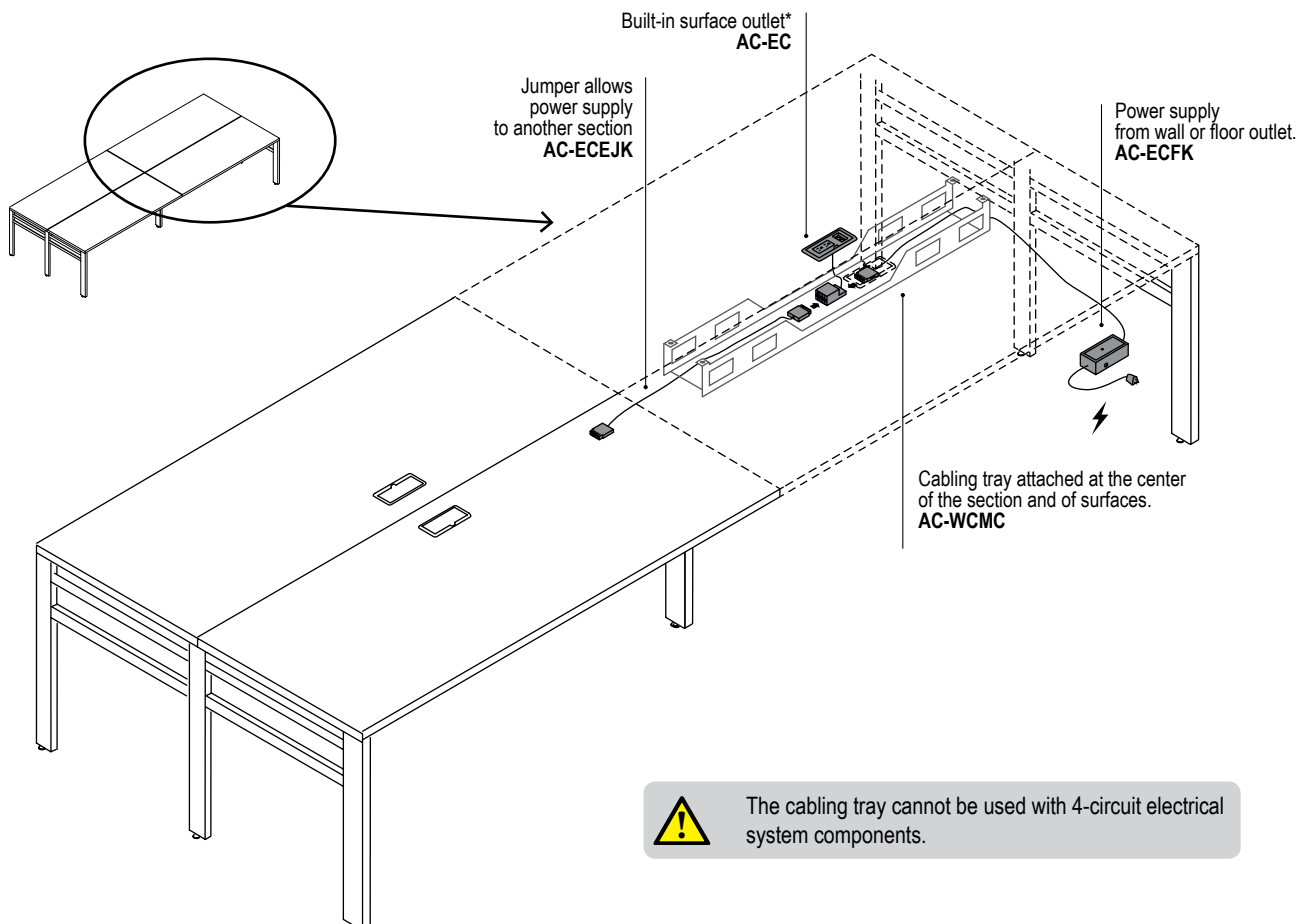
ELECTRICAL SYSTEM

Cabling tray is designed for components of a 1-circuit electrical system.

• Power supply is from a **standard 120v**. wall or floor outlet.
• A **maximum** of **8 surface outlets individual** (16 outlets) can be connected to a single system.

Cabling tray (AC-WCMC_)
Lengths 20" to 68"

3" H.

OPENING

4½" P.

COVERS AND PLATES

ECM	ECMK	EC *	EPOSK	ECEJK	ECFK
Mobile outlet	Mobile outlet	Built-in surface outlet	Mobile surface outlet	Jumper	Power feed

SHARED BENCHING TABLES

Built-in surface outlet*
AC-EC

Jumper allows
power supply
to another section
AC-ECEJK

Power supply
from wall or floor outlet.
AC-ECFK

Cabling tray attached at the center
of the section and of surfaces.
AC-WCMC

⚠ The cabling tray cannot be used with 4-circuit electrical system components.

38   LW556-A-REV.05-2018

Electricity

installation guide

4-circuit electrical system installation – 1-sided

STEP 1

ELECTRICAL OUTLET

• Attach double electrical outlets onto electrical harness.

DOUBLE OUTLET
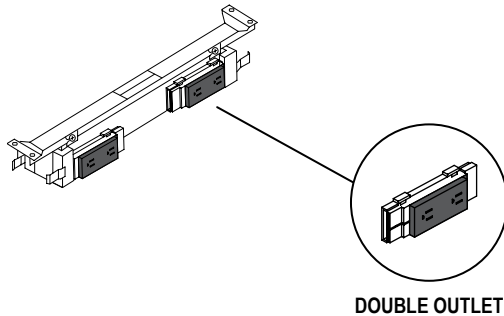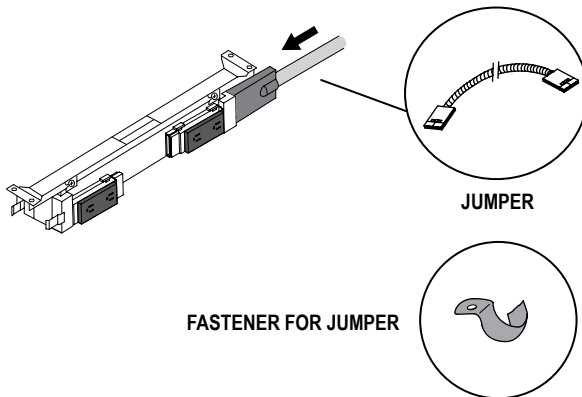
STEP 2

SUPPORT WITH ELECTRICAL HARNESS

• For a table with a modesty panel, attach support under the surface.
  The support must be centered on the length of the surface and pressed
  against the modesty panel.

SUPPORT
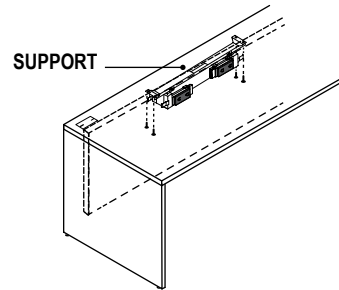
STEP 3

JUMPERS (CABLES)

• Connect jumpers to the electrical harness.
• Use fasteners to keep the jumper in place.
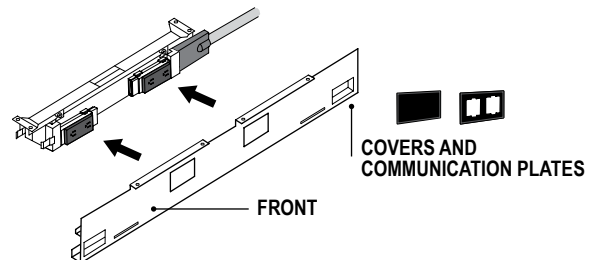
JUMPER

FASTENER FOR JUMPER

STEP 4

FRONT(S)

• Position front openings towards the electrical outlets
  on the electrical harness.
• Attach front under the surface with screws.
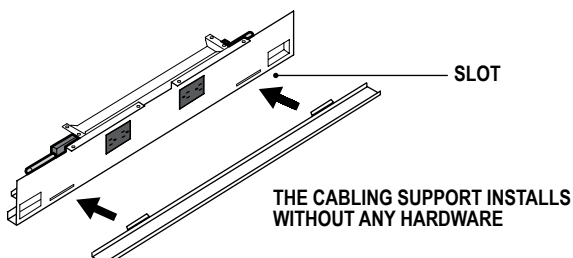
FRONT OF THE ELECTRICAL SYSTEM

Covers and communication plates (AC-ERF, E2-ERD)
can be installed on the opening of the fronts.

**COVERS AND
COMMUNICATION PLATES**

FRONT

STEP 5 (OPTION)

CABLING SUPPORT TRAY

• Slide the cabling support tray in the slots on the front to install.

SLOT

**THE CABLING SUPPORT INSTALLS
WITHOUT ANY HARDWARE**

LW556-A-REV.05-2018

Designing, manufacturing, advising, planning and supporting: that's the art that distinguishes our purpose at Artopex.